

Recreational Head Coach Position – Cold Lake

Lakeland Gymnastics Club

1301-8 Ave

Cold Lake, AB

[\(780\)639-3065](tel:(780)639-3065)

About Lakeland Gymnastics:

We are a Non-Profit organization that has been part of Cold Lake since 1986. Our vision is to provide all club athletes with a welcoming, challenging and fun environment where they can enjoy gymnastics activities and build their gymnastics skills. We at Lakeland Gymnastics (LLGC) work together to provide quality gymnastics programming for all levels of development and achievements for our gymnasts.

Position Description:

The Recreational Head Coach is assigned the primary responsibility to coordinate, organize, develop, implement, supervise and evaluate all aspects of the recreational programs requirements in a fiscally responsible manner; this includes supporting athletes and coaches. In this role, you will be working alongside the office manager and competitive head coach and will be responsible for providing support as well as various programming and coaching duties pertaining to daily operations of the club.

Duties will include, but are not limited to:

- General office administration
 - Responding to parents questions regarding classes, and programs via phone and email, keeping all program material filed and organized.
- Taking registration for all Gymnastics programs when required
- Updating registration programs with new class times and coaches in collaboration with the office manager and competitive head coach.
- Programming of the clubs preschool, recreational programs
- The Head Coach supervises and mentors and aids in evaluation of recreational coaches and works with and lends support to the coaching team, by supervising and programming these programs for performance and growth.
- The Head Coach is responsible for the development, implementation and evaluation of programs for recreational athletes and assistant coaches in the gym.
- The Head Coach will oversee the organization and operations of the competitive gymnastics programs and coaches.
- Communicate with the Board of Directors via email/phone on a regular basis Head coaches will be asked to attend monthly board meetings, to lean support, advice and insight with regards to coaching staff, athletes and operations of the club.

Key Competencies and Behavioral Attributes;

- Motivation to work in a high paced environment

- Professional customer service skills
- Superior communication skills both one on one and in-group settings
- Customer service orientated
- Excellent organizational skills and attention to detail
- Strong spotting skills for all levels of gymnasts

Requirements:

- In this position you will be required to work a minimum 25 hours in a week, minimum five days of work within a week
- Available to work daytime, evenings as well as some weekends.
- Must pass an RCMP Security screening
 - Current police record check/vulnerable sector check/child intervention check
- Must possess or be willing to obtain Active start certification
- Standard First Aid and CPR
 - Foreign applicants must be willing to recertify their qualifications to Canadian Standards
- Excellent communication and leadership skills
- Must show dedication and punctuality
- Experience coaching Parkour would be an asset
- Always display a good attitude and good sportsmanship
- Have the ability to plan and organize activities
- Willing to coach both girls and boys all levels and ages

Entry Qualifications:

This position requires:

- Active start certification
- Minimum GF Certified/L1 Artistic Gym
- Respect in Sport

Preference given to candidates who have completed:

- Additional training in Coaching Program.

Salary Range:

Salary will be negotiable; depending on qualification of applicate.

How to Apply:

Please submit your resume to lakelandgym@hotmail.com

Only those chosen for an interview will be contacted.