

**CONFIDENTIAL**

**2020-2021 CLUB EMERGENCY ASSISTANCE PROGRAM (EAP)  
APPLICATION FORM**



**CATEGORY #3 RE-BUILD & SUSTAIN STREAM FALL 2020**

\_\_\_\_\_ I attest that our organization and/or its members have been negatively impacted by COVID-19, which has resulted in financial hardship and is therefore in need of Gymnastics Saskatchewan funding. If checked, please complete the remainder of the form for submission.

**SIGNATURE OF CLUB SIGNING OFFICER** \_\_\_\_\_

<b>CLUB NAME</b>	
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<b>CONTACT PERSON</b>		<b>EMAIL ADDRESS</b>	
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<b>MAILING ADDRESS</b>		<b>PHONE</b>	
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**Club Details:**

**What type of facility are you in?**

- \_\_\_\_\_ Permanent (year-round) facility
- \_\_\_\_\_ Rent seasonal space (community facility)

**Our club offers programs:**

- \_\_\_\_\_ Year-round – fall, winter, spring, summer
- \_\_\_\_\_ Fall, winter, spring
- \_\_\_\_\_ 1-2 sessions only a year
- \_\_\_\_\_ Other (Please specify below)

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**Our club offers programs for:**

- \_\_\_\_\_ Recreational
- \_\_\_\_\_ Active Start
- \_\_\_\_\_ Performance/Gymnaestrada
- \_\_\_\_\_ Inter-club and/or Competitive WAG
- \_\_\_\_\_ Inter-club and/or Competitive MAG
- \_\_\_\_\_ Inter-club and/or Competitive TG
- \_\_\_\_\_ Inter-club and/or Competitive RG
- \_\_\_\_\_ Inter-club and/or Competitive Acro

- \_\_\_\_\_ Birthday Parties
- \_\_\_\_\_ Summer Camps
- \_\_\_\_\_ Outside User Groups (schools, daycares, sport cross training, etc.)
- \_\_\_\_\_ Other, please describe below:

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**Coaching & staff numbers:**

	Pre-Covid number of coaches/staff	Current (fall 2020) number of coaches/staff	Re-hiring plan? (Yes/No)
Full Time			
Part Time			

**Please indicate which provincial & federal funding support measures you applied for and/or received:**

	Yes & approved	Not yet, will apply	No	Not eligible
Canada Emergency Wage Subsidy (10%)				
Canada Emergency Wage Subsidy (75%)				
Business Credit Availability Program				
Saskatchewan Small Business Emergency Payment				
Canada Emergency Commercial Rent Assistance				
Other (please specify)				

**Please explain if you answered NO to any of the above funding additional funding measures.**

**Re-build & Sustain Category Eligible Expenses**

**Category Funding Priorities – (funding will be allocated based on the following Gymnastics Saskatchewan funding priorities)**

1. *Revenue losses attributed to reduced program capacity and sustained staffing/coaching costs*
2. *Club Marketing – Promotions, marketing and advertising developed with the aim of recruiting and/or retaining members*
3. *Program Development*
  - Technical and program resource materials to develop new or sustain current programming
  - \*Cost of materials (eg. equipment coverings) required to adapt programming to meet health and safety expectations and recommendations.
  - \*Costs associated with the creation and/or adoption of new approaches in delivering club programming. (eg. peer learning, professional development, networking, resource, knowledge and data sharing)
4. *Club Development*
  - \*COVID-19 related health and safety training and/or resources
  - \*Costs associated with equipping club board members/staff with supports to implement new approaches, prepare for change and build resiliency. (eg. organizational training and coaching (Non-NCCP), strategic planning and implementation, research & development, mental and physical health and wellbeing supports)
5. *Other*
  - \*Any other program re-building/sustainability initiatives the club has undertaken to aid in overcoming COVID-19 challenges.

All Re-Build & Sustain expenses (already incurred or projected) must be accompanied by supporting documentation.

\*Please note: Revenue losses must be proven through supporting documentation by way of comparative statements from 2020 to previous year (2019). These documents are required as set out in the eligibility criteria for funding and can be submitted along with the required financial statements component of your application.

**Our club would like to apply for Gym Sask EAP financial assistance to assist with costs not already covered by other sources – total amount and details as follows:**

SPENDING PLAN – COVID-19 Related Program Costs Sept-Dec 2020	Cost per month
1. Revenue losses due to reduced program capacity and sustained coaching costs	\$ /month
2. Other - please describe	\$ /month
3. Program development costs	
-	\$ /month
-	\$ /month
-	\$ /month
-	\$ /month
4. Club development costs	
-	\$ /month
-	\$ /month
-	\$ /month
-	\$ /month
5. Promotions & Marketing to retain & recruit members	
-	\$ /month
-	\$ /month
-	\$ /month
-	\$ /month
<b>Total COVID-19 Impact Per Month</b>	<b>\$ /month</b>

<b>Total EAP Amount Requested Fall Re-build &amp; Sustain (Sept-Dec)</b>	<b>\$</b>
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**Please provide a detailed description on the financial impact COVID-19 has had on your club this fall session.**

**Please provide a detailed description of your spending plan for Gym Sask EAP funding. This description will be used by an adjudication panel to assess your funding needs.**

Please provide a detailed explanation of how your club initiatives as described in your above spending plan led/will lead to an enhanced ability to re-build your club's programs.

**Please attach for our committee's review:**

Financial statements from the previous year and for the current period as of the date of application, for comparison to demonstrate financial need – a decline in revenues and/or membership numbers. Note that financial information will be held in confidence.

**Be reminded that Gym Sask EAP funding cannot be used to duplicate revenues already received from other sources (federal, provincial, municipal, MAP or other Gym Sask grants). Clubs must be able to provide unique receipts for costs not already covered by other sources. Follow-up reports for Gym Sask EAP will require clubs to report full disclosure as to funding from other sources.**

I hereby certify this information is correct and factual.

Signature, Club President/Head Coach/Owner

Gymnastics Saskatchewan Use Only		
Amount Approved	Authorized By	Date



**GYMNASTICS  
SASKATCHEWAN**