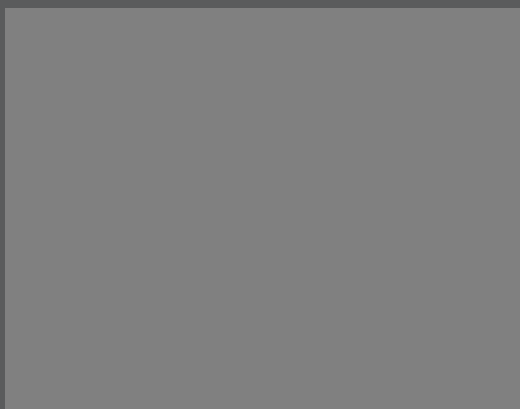




EAP

CLUB EMERGENCY ASSISTANCE PROGRAM COVID-19 RESPONSE PLAN



June, 2020

www.gymsask.com

INTRODUCTION

Gymnastics Saskatchewan is committed to assisting our clubs through this Covid-19 pandemic. We see the need to support clubs with re-opening costs, and also in sustaining and promoting participation and membership for gymnastics programming in the province. Our Board of Directors has approved the following Emergency Assistance Program to help ensure that our clubs have the financial means to cope with the current crisis, as well to provide some funds for future promotions and marketing to help ensure the retention of members and participants.

Emergency Assistance Program (EAP) funds are made available as approved by the Gymnastics Saskatchewan Board of Directors, through annual budget allocations or from the established emergency reserve fund.

Member clubs in good standing are eligible to apply for financial assistance when there is an emergency that impacts the Saskatchewan gymnastics community. We have identified the need to provide Covid-19 Response funding for a Re-Open Stream, and a Re-Build Stream.

The purpose of the 2020-2021 **EAP** is to provide direct financial assistance to our member clubs so that they may sustain operations and re-open due to an emergency closure, and that they may rebuild, restart or develop new programming to sustain and increase membership in their club and in Gymnastics Saskatchewan.

ELIGIBILITY

EAP funds for this program are allocated to clubs based on an application and adjudication process.

EAP funds will be made available to Gymnastics Saskatchewan clubs who are current members in good standing of Gymnastics Saskatchewan who also meet the following criteria:

- Can demonstrate a decline in membership or participation in programs from the same period in the previous year.
- Can demonstrate via financial declaration/documentation of financial burdens due to the emergency from the same period in the previous year.
- Submission of the application and spending plan, with required documentation.
- Completion of the follow up report that itemizes the spending, complete with supportive documentation and unique receipts.

EAP FUNDING - ALLOWABLE EXPENDITURES

Allowable expenditures are as follows:

- Facility lease or mortgage payments (in excess of what is being covered by federal or provincial subsidy programs)
- Facility upgrading (temporary or permanent structures)
- Supplies and PPE related equipment such as - hand sanitizer/washing stations/cleaning supplies, signage, spot markers, tape etc. to assist with social distancing, foggers, etc.
- Equipment coverings or adjustments
- Salaries, wages or honoraria for coaches, admin, cleaning and/or other staff (in excess of what is being covered by federal or provincial subsidy programs)
- Promotions, marketing and advertising developed with the aim of recruiting and/or retaining members
- Technical and program resource materials to develop new or sustain current programming

INELIGIBLE EXPENSES

- Purchase of gymnastics equipment
- Education and certification for coaches and officials * (covered in other Gym Sask budget areas)
- Fundraisers, social events, cash prizes
- Expenditures for which other subsidies or grant dollars have been used (MAP, CERB, CEWS, ETC.)

FUNDING AMOUNTS

EAP fund amounts for 2020-2021 will be determined by the CEO and Board of Directors.

Gymnastics Saskatchewan has identified the following amounts for 2020-2021 EAP funding:

- **RE-OPEN STREAM** - \$150,000 immediate to August 2020 + \$50,000 + TBD Sept-Dec 2020
- **RE-BUILD STREAM** - \$TBD pending Sask Sport Heritage Grants and Gym Sask budget allocations

Unused funds may be re-allocated to another Category or future projects at the discretion of the Board of Directors.

APPLICATION AND APPROVAL PROCESS

Clubs may apply for **ONE** of the Re-Open Streams based on club's reopening date.

Clubs may apply for one or both Rebuild Streams, provided they can demonstrate need and submit unique expenses and receipts.

ADJUDICATION PROCESS

Applications will be reviewed and adjudicated by a designated Gymnastics Saskatchewan 6-member committee.

When determining funding, the committee will take into consideration (including but not limited to) the following criteria:

- Number of club members registered with Gymnastics Saskatchewan as of March 15, 2020
- Number of club members registered with Gymnastics Saskatchewan as of November 15, 2020 (upcoming) and February 15, 2021 (upcoming)
- Number and type of disciplines and programs offered by club
- Evidence of financial viability, including financial declarations and submission of supporting documents and information
- Seasonal versus year-round club; use of permanent versus community facilities
- Club demonstrates perseverance to sustain operations and rebuild membership

APPLICATION FORM

The application form for Re-Opening Categories 1 & 2 is available now. Application forms for the Re-Open stream Categories 3 & 4 will be made available in August of 2020.

Please submit your funding request and supporting documentation, in confidence, by the established deadlines to:

Klara Kesmarky Miller
CEO, Gym Sask
kmiller@gymsask.com

CATEGORY #1 - RE OPEN STREAM

\$150,000 TOTAL FUNDING AVAILABLE

For clubs re-opening between June and August.

To sustain operations and re-open due to an emergency closure.

- Application deadline **July 31, 2020.**
- Follow-up report deadline August 20, 2020.
- **Receipts/expenses must be dated between March 15 - August 20, 2020.**
- Payments released August 31, 2020.

CATEGORY #2 - RE OPEN STREAM

\$50,000 + TOTAL FUNDING AVAILABLE

For clubs re-opening September to December.

To sustain operations and re-open due to an emergency closure.

- Application deadline **November 15, 2020.**
- Follow-up report deadline December 31, 2020.
- **Receipts/expenses must be dated between September 1 - December 31, 2020.**
- Payments released January 15, 2021.

CATEGORY #3 - RE BUILD STREAM

FUNDING AVAILABLE TDB

To re-build, restart or develop new programming for the fall 2020 session.

- Application deadline **November 15, 2020.**
- Follow-up report deadline December 31, 2020.
- **Receipts/expenses must be dated between September 1 - December 31, 2020.**
- Payments released January 15, 2021.

CATEGORY #4- RE BUILD STREAM

FUNDING AVAILABLE TBD

To re-build, restart or develop new programming for the 2021 winter/spring sessions.

- Application deadline **March 1, 2021.**
- Follow-up report deadline June 30, 2021.
- **Receipts/expenses must be dated between January 1 - June 30, 2021.**
- Payments released July 15, 2021.