



Bonnyville Ashlin Gymnastics Club

Box 6863, Bonnyville AB T9N 2H3 (780) 826 5634
ashlingym@yahoo.ca

e-mail resume to ashlingym@yahoo.ca

We're Hiring

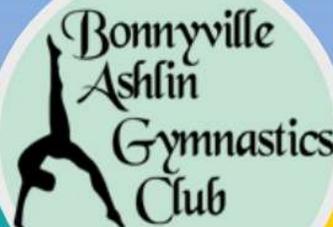
Willing to train the right candidate

Gymnastics Recreational Program Director

Part-time
20+ hrs/week
4-7 hr shifts

Responsibilities

- *Plan & coach programming to promote physical literacy
- *Manage 1-5 recreational coaches
- *Deliver high quality customer service to athletes & families
- *Work collaboratively with the Head Coach
- *Cleaning/general maintenance
- *Report to Board of Directors
- *Participate in professional development
- *Plan & lead summer camps, birthday parties & club events



Required Skills

- *Excellent customer service
- *Great communication
- *Computer & social media savvy
- *Great at problem solving & creative
- *Ability to work independently & in a team
- *Willingness to learn and take feedback

Personal Qualities

- *Passion for child development & physical literacy
- *Energetic, enthusiastic & friendly



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Recreational Program Director Wanted!

Bonnyville Ashlin Gymnastics Club is a non-profit located in Bonnyville, Alberta. Bonnyville is a vibrant community-oriented place surrounded by some of Canada's most beautiful landscape and natural beauty.

We are looking for an enthusiastic & energetic professional to join our team, working in our recreational programming as a **Program Director** for our Parent & Tot, Kindergym, and Recreational Programs. We pride ourselves on a positive and a fun atmosphere to work in.

The ideal candidate may or may not have experience in gymnastics but have a **willingness to commit to the club long term** and **must be passionate about childhood development and physical literacy**.

Part- time position: 20+ hrs a week

Schedule varies: 4-7 hr shifts

Tentative Start Date: 2022-07-01 or earlier for the right candidate

Salary: Negotiable

Responsibilities:

- Plan and coach programming to promote physical literacy for participants aged 0-18. Includes: Lesson planning, instructing classes, spotting, and grading and distributing *approved* progress reports.
- Staffing and scheduling of 1-5 recreational coaches. Communicating with coaching staff and training junior coaches.
- Deliver high quality customer service to our athletes and their families. Communicating with parents about their child's progress
- Collaborate with Competitive Head Coach to ensure optimal program delivery and scheduling.
- Performing cleaning and general maintenance duties.
- Reporting to Ashlin Board of Directors.
- Participating in sessional courses or clinics as offered.
- Planning and leading summer camps, birthday parties and various club events.

Skills required:

- Customer service
- Great communication
- Computer and social media savvy
- Great at problem solving



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- Ability to work independently and with a small team
- Willingness to learn and take feedback

Working Conditions

- Must be physically capable of performing a wide variety of physical tasks including walking, running, sitting, lifting, crouching, kneeling, and jumping for extended periods of time to instruct and observe participants in proper gymnastics techniques.
- Ability to lift equipment to perform job functions, and to lift a small to average size child.
- May perform work at heights
- Manual dexterity required to use desktop computer and peripherals.

Language: Fluent English written, speaking and comprehension skills required.

Example September-June schedule:

Tuesday 3:00pm - 8:00pm

Wednesday 3:00pm - 8:00pm

Thursday 3:00pm - 8:00pm

Saturday 9:00am - 4:00pm

Example July/August schedule: (Summer Camps)

Monday-Friday 9:30am - 5:30pm

3 out of 4 weeks each month.

COVID-19 considerations: We are following the COVID guidelines set out by the Government of Alberta and not participating in the REP.