

# **WAG Judge Manual**



**September 5, 2023**

## **1. General Information:**

- 1.1. Introduction**
- 1.2. WAG Judging Forum**
- 1.3. WAG Judging Committee**

## **2. Judging in Saskatchewan**

- 2.1. Responsibilities**
- 2.2. Document Submission Chart**
- 2.3. Uniform**
- 2.4. Record Keeping**
- 2.5. Active Judge**
- 2.6. Judges List**

## **3. Saskatchewan Judging System**

- 3.1. Judging Levels**
- 3.2. Judge Requirements**
- 3.3. Judging Requirements Charts**
- 3.4. CPE Hours**
- 3.5. National Judges Points**
- 3.6. Assessments**
- 3.7. Years of Service Recognition**

## **4. Judging Courses**

- 4.1. General Information**
- 4.2. List of Gymnastics Saskatchewan Sanctioned Judging Courses**
- 4.3. Exam Rewrites**
- 4.4. Interclub and Provincial Level Judging Course and Course Conductor Information**

## **5. Competition Requirements and Penalties**

- 5.1. List of Gymnastics Saskatchewan Sanctioned Events**
- 5.2. Independent Judges**
- 5.3. Panel Requirements & Construction**
- 5.4. Reimbursement of Judges**

## **6. Judge Professionalism**

- 6.1. Attendance Commitment**
- 6.2. No Show or Late Arrival**
- 6.3. Conduct on the Field of Play**
- 6.4. Incorrect Evaluation**

## **7. Gymnastics Saskatchewan funded National Judge Assignments**

**7.1. Eligibility for Selection**

**7.2. Selection of Judges**

**7.3. Assignments**

**7.4. Travel Arrangements**

**7.5. Reimbursement of Judge Expenses**

**7.6. Funding**

### **Appendices:**

**Appendix A. Judging Course Responsibilities**

**Appendix B. CPE Hours: List of Activities**

**Appendix C. National Judge Points: List of Activities**

**Appendix D. Role of Competition Head Judge**

**Appendix E. Role of the Event Chief Judge**

**Appendix F. Saskatchewan Provincial Judge Assessment Forms**

## List of abbreviations:

| Abbreviation | Definition                          |
|--------------|-------------------------------------|
| B            | Bronze                              |
| CC           | Course Conductor                    |
| CCP          | Canadian Competitive Program        |
| CHJ          | Competition Head Judge              |
| CJ           | Chief Judge                         |
| CPE          | Continuing Professional Education   |
| D            | Diamond                             |
| ECJ          | Event Chief Judge                   |
| G            | Gold                                |
| HP           | High Performance                    |
| FIG          | International Gymnastics Federation |
| JDWG         | Judging Development Working Group   |
| P            | Platinum                            |
| PC           | Program Coordinator                 |
| P/T          | Province/Territory                  |
| S            | Silver                              |
| SK           | Saskatchewan                        |
| USAG         | United States of America Gymnastics |
| WAG          | Women's Artistic Gymnastics         |
| WJC          | WAG Judging Committee               |
| WJF          | WAG Judging Forum                   |
| WTC          | WAG Technical Committee             |

## 1. General Information:

### 1.1. Introduction

The Gymnastics Saskatchewan WAG Judge's Manual is reviewed and updated annually. These rules and regulations are applicable to all Saskatchewan Judges: Interclub, Provincial, National, and Brevet Judges.

National and Brevet judges are also responsible for reviewing and abiding by information and rules published in the relevant sections of the GymCan Women's Program Manual. Visit [www.gymcan.org](http://www.gymcan.org) for further details.

The development of Interclub and Provincial judging procedures, rules, and regulations are under the jurisdiction of Gymnastics Saskatchewan's Technical Director in consultation with the WAG Technical Committee (WTC) and WAG Judging Committee (WJC).

In addition to meeting the requirements set in Saskatchewan, National and Brevet Judges must meet certification requirements and policies set by GymCan and the International Gymnastics Federation (FIG) at these levels.

#### 1.1.1. Gymnastics Saskatchewan Vision

"Empower and inspire champions".

#### 1.1.2. Gymnastics Saskatchewan Mission Statement

"Gymnastics Saskatchewan provides high-quality, safe, inclusive and positive opportunities for the growth, development and enjoyment of gymnastics in Saskatchewan"

#### 1.1.3. Gymnastics Saskatchewan Core Values

Gymnastics Saskatchewan actively pursues opportunities for qualifying gymnasts to represent Saskatchewan at competitions and looks for ways to enable gymnasts to achieve their fullest potential.

- **Respect** - We respect everyone's ideas, contributions and hard work to facilitate an environment that all members are proud of.
- **Integrity** - We are honest, trustworthy and ethical.
- **Transparency** - We share information, experiences, successes and failures openly to learn and grow our community.
- **Innovation** - We ask questions, investigate ideas and believe that anything is possible.
- **Collaboration** - We seek connections, start conversations, build relationships, and we collaborate with our gymnastics community.
- **Inclusion** - We are welcoming. Gymnastics has a place for everyone.
- **Celebration** - We recognize and value the contributions of our current and former members. We make sure our participants feel appreciated and valued.
- **Joy** - We use our drive and commitment to energize, engage and inspire. Passion is at the heart of our organization. Learning to flip and fly brings CCPy to the mind, body and soul.

#### 1.1.4. Gymnastics Saskatchewan Desired Outcomes in Officiating

- Officials recruitment and retention programs are in place and evaluated annually

- Sufficient number of trained and certified officials at all levels, in all disciplines, to meet the needs of the Interclub and Provincial competition circuit.
- Equitable officials program policies and philosophies for all disciplines.
- Current and aspiring national and international officials have access to appropriate upgrading opportunities.
- Officials are appointed/selected to participate in provincial, regional, western, national and international competitions.

## **1.2. WAG Judging Forum**

### **1.2.1. Role**

- To elect at every WAG Judging Forum (WJF) two (2) WAG Judging Committee (WJC) Members
- To provide feedback and direction to the WJC
- To support the mission and goal statements of Gymnastics Saskatchewan

### **1.2.2. Attendance Eligibility**

- All judges registered with Gymnastics Saskatchewan, and any other interested Gymnastics Saskatchewan members are allowed to attend
- All those in attendance are permitted to participate in the discussion

### **1.2.3. Voting Privileges**

- Each active, currently registered Gymnastics Saskatchewan Judge will have one (1) vote
- Neither the WJC members nor the Gymnastics Saskatchewan WAG Program Coordinator will carry a vote
- The WJC Chairperson will vote in the event of a tie

### **1.2.4. Meeting**

- All voting individuals shall be identified at the commencement of the forum
- The WJF will occur once each season (in conjunction with Provincial Championships)
- The WJC chairperson and/or the Gymnastics Saskatchewan WAG Program Coordinator shall chair all WJF meetings

## **1.3. WAG Judging Committee**

### **1.3.1. Role of WJC Members**

- To establish and maintain better communication amongst SK judges
- To establish judging requirements and funding opportunities for SK judges
- To support the education of all SK judges
- To promote the professional development of all SK judges
- To support the mission and goal statements of Gymnastics Saskatchewan

### **1.3.2. Role of the WJC Chairperson (P/T Chair)**

- To chair all WJF meeting with the assistance of the Gym Sask WAG Program Coordinator
- To chair all WJC meetings
- Set the agenda for the WJF and WJC meeting
- Attend annual P/T Chair meeting (meeting of reps from every Province/Territory)

### **1.3.3. Responsibilities**

Including, but not limiting to: \*WJC Chairperson (P/T Judging Chair)

- Schedule provincial judging courses and assign course conductors
- Produce/coordinate Course Content
- Produce/coordinate CPE mini-clinics
- Competition Feedback Surveys
- Judge Education and Resources
- Approve panels for Invitationals
- Clarifications to Judges and Coaches
- Out-of-Province Assignments\*
- Maintain judge contact lists\*
- Create panels for Trials and Provincial Championships\*
- Plan/coordinate national judging courses\*
- Communicate with GymCan and Judging Development Working Group (JDWG) as necessary\*
- Communicate with WTC as necessary\*

### **1.3.4. Composition**

- Four (4) elected members from WJF
- One (1) appointed Chairperson (also the serves as the P/T Chair)
- Gym Sask WAG Program Coordinator

### **1.3.5. Meetings**

Meetings will be scheduled on an as needed basis

### **1.3.6. Eligibility**

Any active Provincial or National Judge in good standing with Gymnastics Saskatchewan

### **1.3.7. Term**

- Two (2) years, commencing on June 1st, following the WJF
- One (1) year terms may be created to fill positions where a WJC member has to step down

### **1.3.8. Expectations**

- To act with integrity and confidentiality
- To be willing to commit time and energy
- To be comfortable sharing their opinions and asking questions

### **1.3.9. Current WJC**

Toni Hansen (P/T Chair/WJC Chairperson)  
Megan Bialowas (Gym Sask WAG PC)  
Jess Ronn  
Alex Philibert  
Sara Frehlich  
Millie Hart

[tones84@hotmail.com](mailto:tones84@hotmail.com)  
[mbialowas@gymsask.com](mailto:mbialowas@gymsask.com)  
[jnronn@hotmail.com](mailto:jnronn@hotmail.com)  
[aphilibert89@gmail.com](mailto:aphilibert89@gmail.com)  
[sara.frehlich@gmail.com](mailto:sara.frehlich@gmail.com)  
[milliehart@hotmail.ca](mailto:milliehart@hotmail.ca)

## 2. Judging in Saskatchewan

### 2.1. Responsibilities

- All judges must be registered with Gymnastics Saskatchewan at the prescribed judging membership fee. **Individuals who registered and paid the coach or athlete registration fee do NOT have to pay the judging fee.** However, all individuals intending to judge MUST complete the judge registration form.
- All Judges must follow the Gymnastics Saskatchewan WAG Technical Regulations and the Gymnastics Saskatchewan Code of Conduct Manual.
- Depending on the level being judged, judges must follow the 2021-2029 USAG Development Program Compulsory Exercises, 2022-2026 USAG Optional Code of Points, the Canadian Competitive Program (CCP) and the Saskatchewan WAG Technical Regulations.
- HP Judges must also follow the Canadian HP Manual and the FIG Code of Points.
- Judges must uphold high professional ethics as they relate to judging; including (but not limited to): professionalism, impartiality, attendance, promptness and proper uniform.
- Judges are personally responsible for ensuring that they meet the requirements for each level of judging.
- All arrangements to judge out of province must be made through the Saskatchewan P/T Judging Chair
- When a judge moves to Saskatchewan from another province, the judge must submit a copy of their judging record to the WJC.

### 2.2. Document Submission Chart

| Form  | Document Location   | Deadline  | Submitted to  |
|---|---|---|---|
| Judge Registration Form                       | <a href="#">Membership Form Link</a>  | Before attending a course<br>OR Dec 1 <sup>st</sup> | Electronic Submission to Gym Sask   |
| Course Registration                           | <a href="#">Course Registration Link</a>  | Refer to form.                                      | Electronic Submission to Gym Sask   |
| Out-of-Province Competition Availability Form | Will be e-mailed by P/T Chair   | Varies by year.<br>Refer to form.                   | P/T Chair<br><a href="mailto:tones84@hotmail.com">tones84@hotmail.com</a> |
| CPE Hours Form                                | <a href="http://gymsask.com/judge-resources/">http://gymsask.com/judge-resources/</a> | Date varies by year. Refer to form.                 | P/T Chair<br><a href="mailto:tones84@hotmail.com">tones84@hotmail.com</a> |
| National Judge Points Form                    | <a href="http://gymsask.com/judge-resources/">http://gymsask.com/judge-resources/</a> | June 15th   | P/T Chair<br><a href="mailto:tones84@hotmail.com">tones84@hotmail.com</a> |



### 2.3. Uniform

The judging uniform for all Saskatchewan Interclub and Provincial Sessions is:

- navy/black dress pants or skirt
- white top
- dark-colored shoes

The judging uniform for National Level Sessions:

- navy dress pants or skirt
- white top
- navy blazer
- dark-coloured shoes

Skirts must be approximately knee length, hose are optional. Judges are NOT permitted to wear leggings or denim. White tops are not permitted to show undergarments. No spaghetti straps allowed. Open-toe shoes or sandals or shoes with spiked or narrow heels are not allowed. No hats or toques allowed.

Monitoring of the required uniform is the responsibility of the Competition Head Judge. **If judges choose to wear inappropriate clothing they will NOT be issued a warning. Judges will not be allowed on the field of play until they have proper attire.**

### 2.4. Record Keeping

- It is the responsibility of each individual judge to maintain their own records.
- ALL judges must complete and submit the CPE Hours Form annually
  - Provincial Judges: CPE Hours Form will be a complete record of your judging activities
  - National Judges: fill CPE Hours Form to minimum requirements only
- Failure to submit the CPE Hours form will result:
  - In the judge's maintenance requirements being incomplete. The policy for requirements not being met will be implemented.
  - Inability to judge at Provincial Championships.
- National Judges must maintain their complete judging record on the National Judge's Point Form.
- Failure to submit the National Judges Form may impact the judge's assignments for the following year.

### 2.5. Active Judge

To qualify as an active provincial judge, judges must:

- Register as a judge with Gymnastics Saskatchewan
- Complete all the listed requirements for their respective level. Refer to Section 3.

### 2.6. Judges List

- The SK WAG Judges List is maintained by the P/T Chair.
- The SK WAG Judges List is updated yearly and contains the names and contact information of all certified, active judges. These judges are eligible to officiate at all Gymnastics Saskatchewan sanctioned competitions.

### 3. Saskatchewan Judging System

#### 3.1. Judging Levels

There are currently ten (10) different judge certifications recognized in Saskatchewan.

All Interclub and Provincial Certifications are separate certifications.

*i.e. achieving CCP6&7 certification does NOT indicate eligibility to judge CCP 1-7.*

*CCP 1-3 and CCP 4&5 are separate certifications.*

|                                 |                 |
|---------------------------------|-----------------|
| Interclub/Provincial Compulsory | CCP 1-3         |
| Interclub/Provincial Xcel       | Xcel B,S,G      |
| Provincial Compulsory           | CCP 4&5         |
| Provincial Xcel                 | Xcel P          |
|                                 | Xcel D          |
| Provincial Optional             | CCP 6&7         |
|                                 | CCP 8&9         |
| National                        | National CCP 10 |
|                                 | National HP     |
| FIG                             | Brevet          |

#### 3.2. Judge Requirements

All exemptions to override the entrance requirements listed below must be directed to the P/T Chair. Based on the information provided, the WJC will provide a decision within one week.

All judges must complete the requirements of their highest certified level every year. The policy for judges who fail to complete the requirements (or those who submit no records) is as follows:

- Judges **highest** certification is NO LONGER VALID. (Judge will maintain lower certifications).
- Judges must complete recertification at invalid level to be eligible to judge that level the following season.

### 3.3. Judging Requirements Charts

#### 3.3.1. CCP 1-3

| CCP 1-3                   |   |
|---------------------------|---|
| Entry Requirements        | <p><b>Must be 14 years old as of December 31, 2024.</b></p> <p>No prior gymnastics experience required.</p>   |
| Achieving Certification   | <p>Must attend the course in its entirety.</p> <p>Must complete the on-line quiz and attain a minimum of 75%.</p> <p>Judges are allowed one rewrite to meet the required standard.</p>          |
| Maintaining Certification | <p>Must complete 10 CPE hours annually.</p> <p>Provided required CPE Hours are completed and submitted annually CCP1-3 certification is valid until the CCP Compulsory Code changes (2029).</p> |
| Mobility to CCP 4&5       | <p>Must complete one year at CCP1-3 meeting maintenance requirements.</p>   |

#### 3.3.2. Xcel B, S, G

| Xcel B, S, G              |   |
|---------------------------|---|
| Entry Requirements        | <p><b>Must be 15 years old as of December 31, 2024.</b></p> <p>Must complete CCP 1-5 first (or in the same year).</p> <p><b><i>Current/former coaches or athletes may take this course in their first year of judging.</i></b></p>  |
| Achieving Certification   | <p>Must attend the course in its entirety.</p> <p>Must complete the on-line quiz and attain a minimum of 75%.</p> <p>Judges are allowed one rewrite to meet the required standard.</p> <p><b><i>Current Optional Certified Judges: do NOT need to attend a course; must complete the on-line quiz, and attain a minimum of 75%.</i></b></p> |
| Maintaining Certification | <p>Must complete 12 CPE hours annually.</p> <p>Provided required CPE Hours are completed and submitted annually Xcel B, S,G certification is valid until the Xcel Code changes (2026).</p>  |
| Mobility to Xcel P,D      | <p>Must complete one year at Xcel B,S,G meeting maintenance requirements.</p> <p>Must complete the CCP 6&amp;7 prior to judging Xcel P.</p>   |

**3.3.3. CCP 4&5**

| <b>CCP 4&amp;5</b>               |  |
|----------------------------------|--|
| <b>Entry Requirements</b>        | <p><b>Must be 15 years old as of December 31, 2024.</b></p> <p>Must meet mobility requirements from CCP 1-3</p> <p><b><i>Current/former coaches or athletes may take this course in their first year of judging.</i></b></p> |
| <b>Achieving Certification</b>   | <p>Must attend the course in its entirety.</p> <p>Must complete the on-line quiz and attain a minimum of 75%.</p> <p>Judges are allowed one rewrite to meet the required standard.</p>                                       |
| <b>Maintaining Certification</b> | <p>Must complete 12 CPE hours annually.</p> <p>Provided required CPE Hours are completed and submitted annually CCP4&amp;5 certification is valid until the CCP Compulsory Code changes (2029).</p>                          |
| <b>Mobility to CCP 6&amp;7</b>   | <p>Must complete one year at CCP 4&amp;5 meeting maintenance requirements.</p> <p><b><i>Strongly encouraged: Optional On-Panel observation to assess judge's readiness to judge at the Optional Level.</i></b></p>           |

**3.3.4. CCP 6&7**

| <b>CCP 6&amp;7</b>               |  |
|----------------------------------|--|
| <b>Entry Requirements</b>        | <p><b>Must be 16 years old as of December 31, 2024.</b></p> <p>Must meet mobility requirements from CCP 4&amp;5</p> <p><b><i>Current/former coaches or athletes may take this course in their first year of judging.</i></b></p> |
| <b>Achieving Certification</b>   | <p>Must attend the course in its entirety (16 hour course).</p> <p>Open Book Theory exam and Practical Exam at course. Pass standard: 75%.</p> <p>Judges are allowed one rewrite to meet the required standard.</p>              |
| <b>Maintaining Certification</b> | <p>Must complete 14 CPE hours annually.</p> <p>Provided required CPE Hours are completed and submitted annually CCP6&amp;7 certification is valid until the CCP Optional Code changes (2026).</p>                                |
| <b>Mobility to CCP8&amp;9</b>    | <p>Must complete one year at CCP6&amp;7 meeting maintenance requirements.</p> <p>Must pass an on-panel assessment (in a panel judge position).</p>   |

**3.3.5. Xcel P**

| <b>Xcel P</b>                    |  |
|----------------------------------|--|
| <b>Entry Requirements</b>        | <b>Must be 16 years old as of December 31, 2024.</b><br>Must be a certified CCP 6&7 judge.   |
| <b>Achieving Certification</b>   | There is no course at this level.<br>Judges must be CCP 6&7 certified and complete the on-line quiz attaining a minimum of 75%.<br>Judges are allowed one rewrite to meet the required standard. |
| <b>Maintaining Certification</b> | Must complete 14 CPE hours annually.<br>Provided required CPE Hours are completed and submitted annually Xcel P,D certification is valid until the Xcel Code changes (2026).                     |
| <b>Mobility</b>                  | Must complete one year at Xcel P meeting maintenance requirements.<br>Must complete the CCP 6&7 prior to judging Xcel D.   |

**3.3.6. CCP 8&9**

| <b>CCP 8&amp;9</b>                 |  |
|------------------------------------|--|
| <b>Entry Requirements</b>          | <b>Must be 17 years old as of December 31, 2024.</b><br>Must meet mobility requirements from CCP6&7.   |
| <b>Achieving Certification</b>     | Must attend the course in its entirety (16 hour course).<br>Open Book Theory exam and Practical Exam at course. Pass standard: 75%.<br>Judges are allowed one rewrite to meet the required standard. |
| <b>Maintaining Certification</b>   | Must complete 16 CPE hours annually.<br>Provided required CPE Hours are completed and submitted annually CCP8&9 certification is valid until the CCP Optional Code changes (2026).                   |
| <b>Mobility to National CCP 10</b> | Must complete one year at CCP8&9 meeting maintenance requirements.<br>Must pass an on-panel assessment (in a CJ position).   |

3.3.7. Exel D

| Xcel D                    |   |
|---------------------------|---|
| Entry Requirements        | <p><b>Must be 17 years old as of December 31, 2024.</b></p> <p>Must be a certified CCP 8&amp;9 judge.</p>   |
| Achieving Certification   | <p>There is no course at this level.</p> <p>Judges must be CCP 8&amp;9 certified and complete the on-line quiz attaining a minimum of 75%.</p> <p>Judges are allowed one rewrite to meet the required standard.</p> |
| Maintaining Certification | <p>Must complete 16 CPE hours annually.</p> <p>Provided required CPE Hours are completed and submitted annually Xcel D certification is valid until the Xcel Code changes (2026).</p>                               |
| Mobility                  | No further mobility in the Xcel stream.   |

3.3.8. National CCP10 (pending updated version of Section 3 from GymCan)

| National CCP 10           |   |
|---------------------------|---|
| Entry Requirements        | <p>Must be 21 years old.</p> <p>Must have five years of judging experience.</p> <p>Must meet mobility requirements from CCP 8&amp;9.</p>  |
| Achieving Certification   | <p>Judges may choose to retake the National CCP 10 exam to better their score. <b><i>Must attain required GymCan score minimums to attend out-of-province competitions.</i></b></p> <p>Must perform an On-panel assessment at the National Level. Form and pass standard TBD by GymCan.</p> |
| Maintaining Certification | <p>Must complete 16 CPE hours annually.</p> <p>Provided required CPE Hours are completed and submitted annually Nat CCP10 certification is valid until the CCP Optional Code changes (2026).</p> <p><b><i>Must also fulfill any other requirements set by GymCan at this level.</i></b></p> |
| Mobility to National HP   | Under the jurisdiction of GymCan.   |

**3.3.9. National HP (pending updated version of Section 3 from GymCan)**

| <b>National HP</b>               |   |
|----------------------------------|---|
| <b>Entry Requirements</b>        | Must be 22 years old.<br>Must meet mobility requirements from National CCP10.   |
| <b>Achieving Certification</b>   | Must attend the course in its entirety.<br>Exam format, pass standard & rewrite policy: refer to GymCan guidelines.   |
| <b>Maintaining Certification</b> | Must complete 16 CPE hours annually.<br>Provided required CPE Hours are completed and submitted annually National HP certification is valid until the FIG Code changes (2024).<br><b><i>Must also fulfill any other requirements set by GymCan at this level.</i></b> |
| <b>Mobility to Brevet</b>        | Must complete the Brevet Candidate process as outlined by GymCan.   |

**3.3.10. Brevet:** no mandated provincial requirements. Refer to GymCan and FIG requirements and guidelines.

**3.4. CPE Hours**

- To maintain certification, judges must complete and submit CPE hours annually.
- The highest level of certification held dictates the number of CPE hours required. Refer to the chart below.
- Activities for CPE Hours have been divided into categories as follows:
  - Attending Course(s)
  - Judging Sessions
  - Judge Practice
  - Coaching
  - Classroom Education
  - Other Judging Related Activities
- To diversify judge experience, there are a MAXIMUM number of CPE Hours to count towards the total in each category. Maximum number CPE /category is dictated by the highest certification held. Refer to form.
- A complete list of approved CPE activities can be found in Appendix B. Approval of activities outside of those listed, is under the discretion of the WJC.

|                                |                 | MAXIMUM Hours to Count |                  |                |          |                     |       |
|--------------------------------|-----------------|------------------------|------------------|----------------|----------|---------------------|-------|
| Judge Level                    | CPE Hours Req'd | Attending Course(s)    | Judging Sessions | Judge Practice | Coaching | Classroom Education | Other |
| CCP 1-3                        | 10              | 6                      | 6                | 4              | 2        | 2                   | 2     |
| CCP 4&5; Xcel B,S,G            | 12              | 6                      | 6                | 6              | 2        | 2                   | 2     |
| CCP 6&7; Xcel P                | 14              | 8                      | 8                | 6              | 4        | 4                   | 4     |
| CCP 8&9; Xcel D<br>Nat CCP 10+ | 16              | 8                      | 10               | 6              | 4        | 4                   | 4     |

### 3.5. National Judges Points

#### 3.5.1. Responsibility

- National Judges must maintain their complete judging record on the National Judge Point Form.
- National Judge Points may aid in the selection of Out of Province Assignments.
- A complete list of approved Judge point activities can be found in Appendix C. Approval of activities outside of those listed, is under the discretion of the WJC.

### 3.6. Assessments

#### 3.6.1. Responsibility

Judges are responsible for requesting their required assessments.

#### 3.6.2. Requests

Requests must be submitted via Judge Availability Form for each specific competition. In principle, all judge requests for an assessment will be granted provided the session meets the routine requirements and an eligible assessor is available.

#### 3.6.3. Session Requirements

Assessed judge must be able to judge a minimum of 16 routines at the level being assessed.

#### 3.6.4. Assessors

CCP3-5 Assessor: must be minimum CCP8&9 with Compulsory experience

CCP6&7 Assessor: must be minimum Nat CCP10 yr8

CCP8&9 Assessor: must be Nat CCP10 yr 10

Nat CCP10 Assessor: must follow GymCan guidelines

### 3.7. Years of Service Recognition

Gymnastics Saskatchewan recognizes the following service achievements:

3 years – bronze pin

5 years – silver pin

10 years – gold pin

15 years - diamond pin



## 4. Judging Courses

### 4.1. General Information

- All judges taking certification courses must be, or must become, members of Gymnastics Saskatchewan and pay a membership fee.
- Course registration fees will be established annually by Gymnastics Saskatchewan. Fees are collected to offset costs of material, facilities and payment of course conductors.
- The judge membership fee, courses registration fee and expenses of judges to attend courses are the responsibility of the individual judge.
- Coaches and judges, whose attendance is not required, are welcome to audit (attend but not write exams) courses.
- CCP1-3, CCP 4&5, Xcel B,S,G and CCP 6&7 courses will be offered every year in Regina and/or Saskatoon (depending on number of eligible judges and registration numbers).
- CCP 8&9 and CCP 10 courses will be offered as needed.
- Hosting of all other courses is decided by the WJC, and will be based on course need.
- Courses are generally scheduled between October and January of each year, to ensure judge certification prior to the first invitational.
- Course Conductors are selected by the WJC. If you are interested in being a course conductor please contact the P/T Chair.

### 4.2. List of Gymnastics Saskatchewan Sanctioned Judging Courses

| Date                   | Course  | Location  | Conductor            |
|------------------------|---------|-----------|----------------------|
| October 20 & 21, 2023  | CPP 6&7 | Saskatoon | Tanya Orosz          |
| October 29, 2023       | B,S,G   | Regina    | Karly Hayes          |
| November 18, 2023      | B,S,G   | Saskatoon | Kristina Johannesson |
| November 18 & 19, 2023 | CCP 6&7 | Regina    | Sara Toth            |
| November 25, 2023      | CCP 1-3 | Regina    | Karly Hayes          |
| November 26, 2023      | CCP 4&5 | Regina    | Karly Hayes          |
| December 2, 2023       | CCP 1-3 | Saskatoon | Alexandra Zaluski    |
| December 3, 2023       | CCP 4&5 | Saskatoon | Alexandra Zaluski    |

### 4.3. Exam Rewrites

#### 4.3.1. CCP 6&7 and CCP 8&9

- Judges who choose to rewrite an exam must make the request through their course conductor (CC).
- The CC will then contact the Gymnastics Saskatchewan WAG PC and P/T Chair to set up the most appropriate rewrite date.
- Judges that do not successfully pass the first exam or rewrite exam will remain at their previous level
  - **Exception: when the CCP Optional Code changes judges MUST pass an optional exam prior to judging**

#### 4.3.2. Nat CCP 10 and HP: refer to GymCan guidelines

#### **4.4. Interclub and Provincial Level Judging Course and Course Conductor Information**

##### **4.4.1. Ratios**

Gymnastics Saskatchewan will work towards maintaining a 1:15 conductor to participant ratio. All courses with 15 or more registered participants will attempt to have two (2) course conductors.

##### **4.4.2. Course Minimum**

Courses that do not have a minimum of 5 participants may be canceled. Registrants will be informed of canceled courses the Monday following the registration deadline.

##### **4.4.3. Schedule**

Varies by course. This information will be on the registration form, and/or provided by the course conductor.

##### **4.4.4. Payment of Course Conductors**

- Gymnastics Saskatchewan will pay applicable expenses (hotel, meals and mileage) for judges conducting certification courses organized by Gymnastics Saskatchewan.
- Gymnastics Saskatchewan will book a hotel room for the course conductor(s).

| Course  | Payment* |
|---------|----------|
| 8 hour  | \$300    |
| 12 hour | \$450    |
| 16 hour | \$600    |

\*Payment includes: course preparation, course conducting, and assessment/exam marking.

## 5. Competition Requirements and Penalties

### 5.1. List of Gymnastics Saskatchewan Sanctioned Events

| DATE                 | EVENT  | LOCATION                             |
|----------------------|--|--------------------------------------|
| October 29, 2023     | Sask First Talent ID   | TBD                                  |
| February 3-5, 2024   | Calico WAG Invitational<br>CCP 1-7, Xcel Bronze-Diamond  | Humboldt                             |
| February 9-11, 2024  | Marian WAG Classic<br>CCP 1-10, HP, Xcel Bronze-Diamond  | Marian, Saskatoon                    |
| February 23-25, 2024 | QCGC WAG Invitational<br>CCP 1-10, HP, Xcel Bronze-Diamond   | QCGC, Regina                         |
| March 1-3, 2024      | Taiso WAG/MAG Invitational<br>CCP 1-7, Xcel Bronze-Diamond   | Taiso, Saskatoon                     |
| March 8-10, 2024     | Prince Albert WAG/TG Invitational<br>CCP 1-8, Xcel Bronze-Diamond                                  | Aerials, Prince Albert               |
| March 22-24, 2024    | Gym Adventure WAG/TG/Acro Invitational, WAG<br>Western Trials<br>CCP 1-10, Xcel Bronze-Diamond, HP | Gym Adventure, Regina                |
| April 4-7, 2024      | Can Am Personal Best WAG/TG<br>Fun Meet, CCP 1-10, Xcel Bronze- Diamond                            | Can Am, Saskatoon                    |
| April 12-14, 2024    | Springers WAG Invitational<br>CPP 1-10, Xcel Bronze-Diamond  | Yorkton                              |
| April 19-21, 2024    | Taiso WAG/MAG Interclub Meet<br>Rec WAG, CPP 1-2, XCEL Bronze, Silver                              | Taiso, Saskatoon                     |
| April 26-27, 2024    | Gymtastiks WAG Invitational<br>Rec, CCP 1-5, Xcel Bronze-Platinum                                  | Moose Jaw                            |
| May 4, 2024          | Battlefords Fun Meet<br>Can Gym Burgundy – Turq, CCP 1-3, Xcel Bronze-Gold                         | Battlefords Gym, North<br>Battleford |
| May 10-12, 2024      | Gym Sask Provincial Championships<br>Co-hosted with Marian   | Saskatoon Fieldhouse,<br>Saskatoon   |

### 5.2. Independent Judges

#### 5.2.1. General

- WAG judges are fully independent. This means there is NO affiliation with clubs.
- Host club will pay **all** judge expenses and honorariums.

#### 5.2.2. Host Club Responsibilities (Invitationals)

- Each club is responsible for developing an Invitational schedule that optimizes: time, cost and available judging resources.
- Host clubs are required to abide by all regulations in the WAG Judge Manual and the WAG Technical Regulations.
- Each host club must designate a Judging Coordinator for their invitational.
- The Judging Coordinator does not need to be a judge, but the individual needs the technical knowledge to complete the tasks listed below.
- Reimbursement of the Judging Coordinator is up to the discretion of the host club.

The Judging Coordinator Responsibilities:

- editing their Invitational's Judge Availability form
- reviewing judge availability and selecting judges
- constructing and distributing judge panels
- arranging rooming for judges
- calculating honorarium
- distributing and collecting expense forms (if required by host club)
- ensuring judges are reimbursed for their expenses

### **5.3. Panel Requirements & Construction**

#### **5.3.1. Panel Requirements**

- All sanctioned Invitationals **MUST** adhere to the panel requirements in the chart found in 5.3.4.
- Adherence to panel requirements ensure that the session will be eligible as a qualifying meet for Provincial Championships.
- Clubs are encouraged to designate an **off-panel** CHJ for each Provincial, National and HP session.

#### **5.3.2. Panel Construction for Invitationals**

- Panels for Invitational Competitions will be constructed by the Club Judging Coordinator.
- Panels must be submitted to P/T Chair and WAG PC for approval.
- Judging Coordinator will distribute approved panels to ALL assigned judges and clubs.  
**P/T Chair and WAG PC must be cc'd on this distribution.**
- Any subsequent changes to the panels must also be approved. Unauthorized changes to the panels may result in the meet losing its status as a sanctioned qualifying meet.
- **A final version of all panels (including on site changes) must be sent to the P/T Chair for official record keeping.**

#### **5.3.3. Panel Construction for Gymnastics Saskatchewan hosted/co-hosted events**

- Panels for Gymnastics Saskatchewan hosted/co-hosted events will be constructed by the P/T Chair. This includes:
  - Provincial Championships
  - All Team Saskatchewan trials sessions
  - Talent identification camps
  - Saskatchewan Provincial Team events/competitions

### 5.3.4. Panel Requirements and Construction Chart

| Level being Judged               | Minimum Number of Judges/Panel | Minimum Level of Panel Judge | Minimum Level of Event Chief Judge | Minimum Level of Competition Head Judge |
|----------------------------------|--------------------------------|------------------------------|------------------------------------|---|
| Interclub<br>CCP 1-3             | 2                              | CCP 1-3                      | CCP 1-3 yr 2                       | CCP 1-3 yr 3**                          |
| Interclub<br>Xcel B, S           | 2                              | Xcel B, S, G                 | Xcel B, S, G                       | Xcel B, S, G**                          |
| Provincial<br>Xcel G<br>Xcel P,D | 2*                             | Xcel B, S, G<br>Xcel P,D     | Xcel B, S, G<br>Xcel P,D           | Xcel B, S, G<br>Xcel P,D**              |
| Provincial<br>CCP 3<br>CCP 4&5   | 2*                             | CCP3<br>CCP4-5               | CCP 4&5 yr 2                       | CCP 4&5 yr 4**                          |
| CCP 6&7                          | 3                              | CCP 6&7                      | CCP 6&7 yr 3                       | CCP 6&7 yr 5                            |
| CCP 8&9                          | 3                              | CCP 8&9                      | CCP 8&9 yr 4                       | CCP 8&9 yr 6                            |
| CCP 10                           | 3                              | Nat CCP 10                   | Nat CCP 10 yr 6                    | Nat CCP 10 yr 8                         |
| HP                               | 2                              | HP                           | HP                                 | HP                                      |

\* Xcel G,P,D and CCP 3-5: may have 3 judges/panel for Provincial Championships, depending on the schedule

\*\* if Xcel and CCP compulsory levels are in session together, the CHJ does NOT need to be certified in both

## 5.4. Reimbursement of Judges

### 5.4.1. Honorarium Chart

| Gymnastics<br>Saskatchewan<br>Grouping | Honorarium<br>Payment/Hour | Highest Level of<br>Certification Held |
|--|----------------------------|--|
| Provincial 1                           | \$15                       | CCP 1-3                                |
|  |                            | CCP 4&5                                |
|  |                            | Xcel B,S,G                             |
| Provincial 2                           | \$20                       | CCP 6&7                                |
|  |                            | Xcel P                                 |
|  |                            | CCP 8&9                                |
|  |                            | Xcel D                                 |
| National 1                             | \$30                       | National CCP 10                        |
| National 2                             | \$35                       | HP                                     |
|  |                            | Brevet                                 |

- Judges will be paid based on their highest level of certification (not the level of the competition/event).
- Payment of physical evaluators will be \$50 per session.
- Minimum judge payment/DAY is three (3) hours.
- Timing of session: begins at the scheduled Judges' Meeting time, and concludes when the last score sheet has been submitted.
- Session hours will be rounded up to the next quarter hour (0.25 hours/15 minutes).

- Competition Head Judge (CHJ) will record the official session(s) time(s).

#### 5.4.2. **Payment of Judges (non COACH or ATHLETE)**

- **Honorarium:** Host club must abide by honorarium rates in the WAG Judge Manual.
- **Mileage:** Host club will set their own mileage rate. The mileage rate must be listed in Judge Availability Form. Host clubs are allowed to dictate carpooling of judges (as the schedule reasonably allows). If judges decline to carpool the host is permitted to split mileage.
- **Rooming:** Host clubs must book accommodations, if a judge chooses to room alone or book alternate accommodations, the host will pay ½ a room night + tax at the rate given by the host hotel. A receipt must be provided.

#### 5.4.3. **Payment of Judges (who are also attending the competition as a COACH or ATHLETE):**

- **Honorarium:** Host club must abide by honorarium rates in the WAG Judge Manual.
- **Mileage:** will not receive mileage.
- **Rooming:** Accommodation expenses incurred because of their JUDGING schedule will be covered by the host, these expenses must be approved by the host club judging coordinator.

#### 5.4.4. **Provincial Championships**

##### **Host club responsibility:**

- Pay honorarium for ALL disciplines as per Gym Sask rates.

##### **Gym Sask responsibility:**

- Gym Sask will pay for all mileage and accommodations for ALL disciplines.
- Judges MUST carpool, mileage will not be paid if there is only 1 judge per car unless pre-approved by Gym Sask.
- Gym Sask MUST book accommodations for judges, if judges choose to stay alone or book their own room, Gym Sask will pay ½ a room night + tax cost at the rate given by the host hotel. Judge must provide a receipt.
- Athletes & coaches who are also judges will not receive mileage. Honorarium will be paid. If Accommodation expenses incurred because of the schedule will be covered by Gym Sask, these expenses must be approved by the Gym Sask judging chair.

#### 5.4.5. **Sask First Events & CWG Trials:**

##### **Gym Sask responsibility:**

- Payment of all expenses and honorarium.

#### 5.4.6. **Westerns & Canadian Trials**

##### **Gym Sask responsibility:**

- Cover honorarium for judges of the trials session(s).
- Accommodation & mileage will be covered for judges who are only judging at the trials session(s).
- Accommodations will be booked by Gym Sask if judges are coming up for the trials session(s).

## **6. Judge Professionalism**

### **6.1. Attendance Commitment**

- Judges are required to attend the judges' meeting prior to the competition.
- Failure to do so may result in removal from assignment.

### **6.2. No Show or Late Arrival**

- All changes to the panels will be done by the CHJ, Judging Coordinator or P/T Chair on site following the guidelines below.
- If the CHJ has not arrived 10 minutes before the commencement of the judges' meeting the next highest ranked judge will assume the job.
- If an ECJ has not arrived by the commencement of the judges' meeting, the second panel judge will assume the ECJ role. Assigned ECJ, if they show, will become a panel judge on the same apparatus.
- Any judge who is not in place at the judges' table 10 minutes prior to march-in, will be replaced if a suitable replacement is readily available.
- If a judge is late for the judges' meeting they will not be able to claim this time.

### **6.3. Conduct on the Field of Play**

- Includes appearance on the field of play. Refer to uniform guidelines in 2.3.
- During the competition, judge communication with: spectators, coaches and other officials should be limited to what is required by their current judging assignment.
- All required communication should be respectful.
- Judges are expected to give their full attention to the judging task. Use of electronic devices should be limited to judging applications. Personal use of cell phones and/or other electronic devices during the competition is strongly discouraged.

### **6.4. Incorrect Evaluation**

- Any egregious errors in a judge's evaluation should be reported to the CHJ and the WJC.

## **7. Gymnastics Saskatchewan funded National Judge Assignments**

### **7.1. Eligibility for Selection**

- Judges must successfully complete the Nat CCP10 course, and attain required score minimums as set by GymCan.
- Judges must complete any other requirements set by GymCan.

In addition to the GymCan standards Gymnastics Saskatchewan requires the following for eligibility:

- Must judge a minimum of three (3) National level in-province competitions prior to attending an inter-Provincial competition (Westerns).
- Must attend a minimum of two (2) inter-Provincial competitions prior to attending Gymnix, Canadian Championships and Canada Winter Games.

### **7.2. Selection of Judges**

The selection of any judge traveling to a competition outside the province on behalf of Gymnastics Saskatchewan will be the responsibility of the P/T Chair, subject to approval by the WJC.

The following algorithm will be used for selection:

- (1) availability
- (2) enabling judges to fulfill their requirements
- (3) assignments in previous years (allowing rotation of participants)

With all three of these being equivocal, National Judges Points will be used as the fourth factor in the assignment process.

In the event that selection of judges needs to occur prior to eligibility criteria being met, it is understood that all assignments are revocable and contingent on successfully meeting all criteria.

### **7.3. Assignments**

After WJC approval, the P/T chair will distribute assignments to all National Judges, the Gymnastics Saskatchewan WAG PC and the Gymnastics Saskatchewan Office Manager.

Each competition has a “reserve” list, which will be the contingency plan if assigned judges are no longer available, or do not meet the GymCan/Gymnastics Saskatchewan requirements for eligibility.

### **7.4. Travel Arrangements**

All flights and accommodations will be booked by the Gymnastics Saskatchewan Office Manager.

### **7.5. Reimbursement of Judge Expenses**

If a judge is traveling using their own personal vehicle, mileage will be paid according to Gymnastics Saskatchewan expenses form.

Parking at the airport will not be reimbursed. Judges are encouraged to make alternative arrangements.



Gymnastics Saskatchewan will not reimburse judges for any expenses covered by GymCan; however, Gymnastics Saskatchewan will reimburse for the following expenses NOT covered by GymCan regardless of a judge's funding status.

With receipt Gymnastics Saskatchewan will reimburse the following:

- Transportation to the airport
- One (1) checked bag/person/flight

Meals: an effort will be made to provide judges with meal per diem prior to the competition

- Meals on Travel days: all meals during traveling will be covered
- Meals on On-site: once on-site judges are expected to eat meals provided at the competition venue. Based on the work plan and competition schedule, Gymnastics Saskatchewan will assess which meals can NOT be reasonably consumed on site and will cover these meals.

## **7.6. Funding**

Funding availability is assessed annually by the Gymnastics Saskatchewan Technical Director and CEO.

## **Appendices:**

- A. Judging Course Responsibilities
- B. CPE Hours: List of Activities
- C. National Judge Points: List of Activities
- D. Role of Competition Head Judge
- E. Role of Event Head Judge
- F. Saskatchewan Provincial Judge Assessment Forms
  - CCP 4&5 On Panel Observation
  - CCP 6&7 Assessment
  - CCP 8&9 Assessment

## Appendix A. Judging Course Responsibilities

### Gymnastics Saskatchewan

#### Compulsory Courses:

- Will post course on the Gymnastics Saskatchewan events calendar
- Will construct a judging course registration form and receive all registrations
- Upon receipt of registration will e-mail participants all pre-course materials
- The Monday before the course :
  - Will communicate if the course has been canceled due to low registration
  - Will confirm with all participants the course location, hours and course conductor
  - Will arrange logistics of material transfer and building access with the course conductor
  - Will provide course conductor with registration list
- Will provide an LCD projector and all necessary cables to connect to a laptop
- Will provide a hard copy of the Compulsory Code
- Will provide the following printed materials for each course participant:
  - Judging Sheets
  - CPE Hours Form
- Will provide Gymnastics Saskatchewan “swag” (pens, pencils, etc) for course participants

#### Optional Courses:

- Will post course on the Gymnastics Saskatchewan events calendar.
- Will construct a judging course registration form and receive all registrations.
- The Monday before the course :
  - Will communicate if the course has been canceled due to low registration
  - Will confirm with all participants the course location, hours and course conductor
  - Will arrange logistics of material transfer and building access with the course conductor
  - Will provide course conductor with registration list
- Will provide an LCD projector and all necessary cables to connect to a laptop
- Will provide a hard copy of the Optional Code
- Will provide the following printed materials for each course participant:
  - Judging Sheets
  - Element “Cheat” Sheets for each event
  - Extra blank paper
  - CPE Hours Form
  - National Points form (Nat CCP10 Course only)
  - Composition Deduction charts (CCP8&9 and Nat CCP10)
- Will provide Gymnastics Saskatchewan “swag” (pens, pencils, etc) for course participants

## **Course Conductor**

### **Compulsory Courses:**

- Will review all materials (Powerpoint, videos, take home assessments)
- Will use their own computer
- Will email all course registrants a course outline. Including: schedule, exam protocol, building logistics, and their phone number (In case participants have issues accessing the building, have something come up, etc.)
- At the course: will confirm with participants that registration information collected by Gymnastics Saskatchewan is accurate. Will communicate any required information changes to Gymnastics Saskatchewan Office Manager and P/T Chair.
- Will submit their expenses to Gymnastics Saskatchewan within two weeks

### **Optional Courses:**

- Will review all materials (Powerpoint, videos, exams)
- Will use their own computer
- Will email all course registrants a course outline. Including: schedule, exam protocol, building logistics, and their phone number (In case participants have issues accessing the building, have something come up, etc.)
- At the course: will confirm with participants that registration information collected by Gymnastics Saskatchewan is accurate. Will communicate any required information changes to Gymnastics Saskatchewan Office Manager and P/T Chair.
- Will correct all exams in a timely fashion
- Will send all participants (cc'ing P/T Chair) their results within two weeks
- Will submit their expenses to Gymnastics Saskatchewan within two weeks

## **Course Participants**

### **Compulsory Courses**

- Will ensure they are registered as a judge with Gymnastics Saskatchewan
- Will attend 100% of the course
- Will review all precourse materials sent by Gymnastics Saskatchewan
- Will print a copy or have digital access to the pre-course materials
- Will purchase, review and bring to the course a copy of the USAG Compulsory Code
- Will bring materials necessary to take notes

### **Optional Courses**

- Will ensure they are registered as a judge with Gymnastics Saskatchewan
- Will attend 100% of the course
- Will purchase, review and bring to the course a copy of the USAG Optional Code
- Will review all precourse materials sent by Gymnastics Saskatchewan or GymCan
- Will review videos and scripting
- Will bring materials necessary to take notes and write exams

## **Appendix B. CPE Hours: List of Activities**

**Attending Course(s):** Counted as clock hours. i.e. 8 hour course = 8 CPE Hours. Allowed to count CPE hours for all Gymnastics Saskatchewan sanctioned courses (whether they are required or not) i.e. can audit courses for CPE hours.

**Judging Sessions:** Each session judged at competition = 2 CPE hours

**Judge Practice:** Practice hours should include a mechanism for feedback (from another coach or judge)

- a. Mock Meets: Minimum of 2 hours and structured as a competition, 1 Mock Meet = 2 CPE hours
- b. Gym visits: Minimum 2 hours. Must be arranged with the head coach prior to visit. Cannot count coaching hours, 1 Gym Visit=1 CPE hours
- c. Video Study: 1 CPE hour/10 routines.
  - Practicing solo: all videos with scripting distributed by Gymnastics Saskatchewan are eligible for CPE hours.
  - Group practice: This is a group of 2 or more judges practicing their judging skills together.

**Coaching:** the number of hours/week you coach = the number of CPE Hours recorded on submission form i.e. if you coach 3 hours/week, you record 3 CPE hours on the submission form.

**Classroom Education:** (excludes certification courses) Counted as clock hours. i.e. 30 minute mini-clinic = 0.5 CPE hours

### **Other Judging Related Activities:**

- a. Course Conductor: Counted as clock hours. i.e. 8 hour course = 8 CPE Hours.
- b. Women's Technical Committee and/or WAG Judging Committee Member: 4 CPE Hours
- c. Club Judging Coordinator: 2 CPE Hours
- d. Mentor Judge: 2 CPE Hours
- e. Team Manager: 2 CPE Hours
- f. Minor Official at a MaCCPr Event: 2 CPE Hours

## **Appendix C. National Judge Points: List of Activities**

Activities for Points have been divided into five categories: Judging Sessions, Judge Education, Judge Practice, Aiding in the Development of Judging, and Aiding in the Development of Gymnastics. Ideally National Judges will accumulate points in at least THREE of the five categories.

### **1. Judging Sessions:**

- a. CCP 1-7 Sessions: 0.5 points per session for CCP1-7 at Gymnastics Saskatchewan sanctioned Competitions. *Maximum of 10.0 points.*
- b. CCP 8-10, Aspire and HP Sessions: 1.0 point per session for CCP 8-10, Aspire, and HP at Gymnastics Saskatchewan sanctioned competitions. Also eligible to count all CCP8+ sessions judged at assigned out-of-province competitions ie. Gymnix, Westerns, Canadian Championships. *Maximum of 20.0 points.*
- c. Sask First ID Camps/Training Camps: 1.0 point per day attended.
- d. Petition Verification: 0.5 points per petition verification performed.

### **2. Judge Education:**

- a. CPE Mini Clinics: 0.5 points per Gymnastics Saskatchewan sanctioned CPE Mini Clinic attended.
- b. Judging Course: 1.0 point per course day. Allowed to count all Gymnastics Saskatchewan sanctioned courses you attend (whether they are required or not). Cannot count the same course twice in one season.

### **3. Judge Practice:**

- a. Mock Meets: 1.0 point per mock meet (guideline minimum 2 hours).
- b. Club Visits: 0.5 points per visit (guideline minimum 2 hours). Must be arranged with the head coach prior to visit. Cannot count coaching hours. *Maximum of 2.5 points.*
- c. Video Study: 0.5 points per 10 routines. *Maximum of 2.5 points.*
  - i. Practicing solo: all videos with scripting distributed by Gymnastics Saskatchewan are eligible for points.
  - ii. Group practice: This is a group of 2 or more judges practicing their judging skills together. Groups can study in person or on-line, and select their own national level or higher routines.

### **4. Aiding in the Development of Judging:**

- a. Assessor: 0.50 points each time you assess a judge. *Maximum of 1.5 points.*
- b. Mini-Clinic Conductor: 0.5 points per mini-clinic.

- c. Mentor Program: 1.0 point for participating as a mentor.
- d. Course Conductor: 1.0 point per course day. If co-teaching a course, divide points by 2.
- e. Club Judging Coordinator: 2.0 points.
- f. Judging Committee: 4.0 points per GymCan or Gymnastics Saskatchewan Judging Committee (i.e. CCP Judge Education Committee, WJC)
- g. P/T Judging Chair/WJC Judging Chair: 6.0 points.

**5. Aiding in the Development of Gymnastics:**

- a. Coach: 2.0 points for being a CCP3+ competitive coach.
- b. Manager: 1.0 point for being a Team Manager to weekend Sask First Competitions (i.e. Gymnix Westerns). 2.0 points for being the Team Manager to week long Competitions (i.e. Canadians or Canada Games).
- c. Committee Work: 4.0 points per GymCan or Gymnastics Saskatchewan Committee (i.e. SK WTC, GymCan Program Committee)
- d. Member of the Organizing Committee of a MaCCPr event: 2.0 points each (i.e. Westerns, Canadians)
- e. Minor Official at a MaCCPr Event: 1.0 point per competition (only eligible for points if not already assigned as a judge to that event).

A letter requesting consideration must be submitted to the WJC for any activities not listed here. Points for the activity will be awarded by the WJC based on similarity of responsibility to other tasks used in the current points chart, and ability for other judges to take part in the activity.

## **Appendix D. Role of Competition Head Judge**

1. A Competition Head Judge (CHJ) will be designated at all Gymnastics Saskatchewan sanctioned sessions.
2. At all Trials competitions and Provincials, the CHJ must be at the venue at least fifteen (15) minutes before judges meeting to measure all equipment and ensure equipment meets specifications.
3. CHJ serves as liaison between coaches and judges and must attend the coaches meeting at Trial competitions and Provincials.
  - a. Gives any technical or judging information pertinent to the competition to the Meet director or Organizing Committee for distribution.
4. Responsible for running pre-competition and post-competition (if required) judges' meetings. During the judges' meeting, the following should be completed:
  - a. Review panels and complete attendance. Make note of any changes to panels as well as any assessments or shadow judges present.
  - b. Review meet logistics (i.e. changes to rotation order, levels being judged, if judges are moving with athletes, etc.)
  - c. Review applicable documents in effect for competition
    - i. Provincial – Compulsory: USAG Compulsory Code
    - ii. Provincial – Optional: USAG Optional Code, CCP Manual, CCP clarifications, CCP List of Elements, Gymnastics Saskatchewan Technical Regulations
    - iii. National: USAG Optional Code, CCP Manual, CCP clarifications, CCP List of Elements, Gymnastics Saskatchewan Technical Regulations
    - iv. FIG: FIG code of points, Current list of new/Canadian elements
  - d. Review general requirements for the level(s) being judged. Remind Event Chief Judges to do a thorough review on panel during warm up.
  - e. Discuss any relevant topics regarding the competitions (code update / clarifications, etc.). Discuss any newly submitted elements not yet on the CCP list and review requirements for trial competitions.
  - g. CHJ is responsible for keeping track of recording session length, and providing this information to the Judging Coordinator for the competition.
5. Responsibilities of Competition Chief Judge throughout the competition include:
  - a. Observe and/or give opinion during conferences
  - b. Must be available for counsel, upon request of Event Chief Judge.
  - c. May counsel the Event Chief Judge when, in his/her opinion, the average score and/or the score of the Event Chief Judge seems out of line with scoring on the competition.
  - d. May recommend, but never force, a change of any score.
  - e. Corrects and signs official score sheets after any change in score.
  - f. Acts as final authority in all technical matters involving judges, timers, line judge, flashers, tabulators and video recorders, as well as equipment.
  - g. Will be available for a minimum of 5 minutes following last competitors' exercises to deal with questions or concerns with the technical decisions and/or judges' scores.
  - h. Serves as President of the Jury of Appeal.



6. Do not hesitate to clarify rules or regulations in the documentation. CHJ should have access to all applicable judging manuals on the competition floor, as well as the Gymnastics Saskatchewan WAG Technical Regulations and the WAG Judging Manual.
7. Report any problems, concerns or questions to the P/T Chair and the WAG Program Coordinator. Forward any submitted elements to the WJC for evaluation.

## Appendix E. Role of the Event Chief Judge

1. Event Chief Judge (ECJ) prepares panel judges for the correct evaluation of the exercises at the judges' meeting prior to the competition.
2. ECJ checks that the apparatus and mats correspond to Gymnastics Saskatchewan regulations and that all materials necessary are available and functioning properly. This could include:
  - a. Light or time signals
  - b. Stopwatches
3. Event Chief Judge instructs judging assistants to assure their knowledge of the
  - a. Correct use of the signal to indicate line violations (out of bounds) and proper reporting of violation
  - b. Correct use of stopwatch and timing device to indicate time limitations as well as reporting of violation
  - c. Correct method of scoring being used
  - d. Correct procedures for flashing of the start values, individual score and/or average score
4. Event Chief Judge is responsible for the correct work of her/his panel judges and assistants.
5. ECJ uses a green flag or hand signal to acknowledge presentation of the gymnast.
6. EJC must evaluate the exercises accurately without bias and must first write her/his own score before reviewing scores from other judges.
7. Event Chief Judge must determine and record the score and Start Value, as well as record deductions for execution/amplitude, artistry, compositional errors and neutral deductions.
8. ECJ Verifies that the scores fall within the proper range:

|                        |                                  |
|------------------------|----------------------------------|
| Average score between: | Counting scores allowable range: |
| 9.50 – 10.00           | 0.20                             |
| 9.00 – 9.475           | 0.50                             |
| 8.00 – 8.975           | 0.70                             |
| Below 8.00             | 1.00                             |
9. Event Chief Judge verifies that the score of the Event Head judge, panel judge(s), average score and neutral deductions are properly recorded during the competition.
10. ECJ confirms when a gymnast may repeat an exercise (or portion of exercise) due to technical failure and determines when the repetition (or continuation) will occur.
  - a. A flash from a camera is NOT a valid reason to allow a gymnast to repeat an exercise.
  - b. These decisions must be made in consultation with the Competition Head Judge prior to the score being flashed.

11. Event Chief Judge is responsible for calling a conference if an impossible Start Value has been awarded and/or for other reasons to assist the judges in arriving at a common basis for scoring during competition. During the conference:
  - a. The Start Value difference will be clarified
  - b. The Competition Head Judge may be notified of and/or be included in discussion.
  - c. The judges may change their scores, but are not obligated to do so; however, if the scores are out of the allowable range, adjustments must be made. It is the professional responsibility of the judges to come to an agreement if their scores are initially out of range.
  - d. If the judges are unable to compromise, the Event Chief Judge may mandate that the scores be brought into the allowable range.
12. ECJ is responsible for taking neutral deductions from the average score. The neutral deduction will be indicated to the coach either verbally or by visual means at the conclusion of the exercise.
13. Event Chief Judge will terminate an exercise if after a fall, the gymnast exceeds the allotted time
  - a. Vault: 60 seconds. Uneven bars: 45 seconds. Beam: 30 seconds.
  - b. A bleeding wound (or other injury due to fall) does not give the athlete the right to repeat her exercise or resume from where she left off. If the fall time is exceeded before the wound can be covered, then the routine is terminated.
14. ECJ reports to the Competition Head Judge if:
  - a. The gymnast's attire is incorrect.
  - b. There is unsportsmanlike conduct of the coach (after warning)
  - c. There are excessive cheers or behaviour disruptive to competition by teammates or coach.  
Example: gymnasts standing around the FX area, blocking the view of the judges and/or spectators.
  - d. Failure to observe specified warm up time by the team (after a warning). Deduction would be applied to the team event score where infraction occurred.
  - e. Coach or teammates were warned about technical verbal cues.
15. The Event Chief Judge is responsible for responding to an inquiry in a professional manner. The ECJ may confer with panel judges and/or Competition Head Judge regarding inquiry, but only the Event Chief Judge or CHJ may respond to the inquiry.

## Appendix F. Saskatchewan Provincial Judge Assessment Forms

### CCP Levels 3-5 On-panel Observation Rubric

#### Instructions for the Assessor

This rubric is a tool to ensure the continued growth of the Province's judges. The goal of all assessment and observation is to determine what a person knows and what areas they can improve and develop. Providing detailed feedback to judges through a dialogue encourages them to continue their learning and skill development, leading to a positive experience and thus higher retention of judges.

As an Assessor, you will need to take note of the Judge's competency in each of the Components of the rubric. It is advised that you make a note after each rotation of things that were done well or needing improvement. For example, if during a rotation, the Judge has difficulty identifying particular skills, you may want to make a notation next to your own scripting to remind you to go over it. Likewise, if the Judge excelled at participating in a discussion or seeking clarification from others, you may want to make note of it.

Upon completion of the competition, review the rubric with the judge being assessed prior to leaving the competition floor. Verbal feedback should be provided for each component as you review them. Feedback should include what was done well, as well as areas that could be improved. The judge should have an opportunity to show and discuss areas that were done well and reflect on areas that require further development.

A judge may show distinguished skills in parts of a component and proficient or basic in other portions of the same component. For example, the judge may excel at scripting and identifying values but does not make notation of what deductions were taken.

Highlight the appropriate area for each component as you review with the judge. Add in comments related to the verbal feedback that was given to the Assessed Judge in the Assessor Comments. The Assessed Judge should also add in any comments, questions, or concerns they have in relation to the assessment and judging process in the Assessed Judge Comments section. Indicate an overall rating for the judge's skills and knowledge as well as if the observation is the first, second, etc. assessment for the judge this season. Both the Assessor and the judge are required to sign the last page to indicate that the rubric was discussed and feedback given. Submit the completed rubric to a member of the Women's Judging Committee.

Name of Assessor: \_\_\_\_\_ Name of Assessed Judge: \_\_\_\_\_

Competition: \_\_\_\_\_

Apparatus: \_\_\_\_\_

Date: \_\_\_\_\_

Judge's Assessment # (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>): \_\_\_\_\_

| Component  | Unsatisfactory  | Basic  | Proficient  | Distinguished  |
|--|---|--|---|--|
| <b>Skill &amp; Error Recognition</b><br><i>Skill recognition &amp; Scripting</i><br><i>Execution</i><br><i>Error Recognition</i> | <ul style="list-style-type: none"> <li>o Unable to identify and script most skills</li> <li>o Does not script or makes frequent errors</li> <li>o Has difficulty identifying execution errors</li> <li>o Unable to identify omission, substitution, and repetition errors</li> </ul>                  | <ul style="list-style-type: none"> <li>o Identifies and scripts most skills</li> <li>o Most maCCPr errors and some minor errors are identified accurately</li> <li>o Able to identify omission, substitution, and repetition errors and apply deductions with assistance</li> </ul>                                  | <ul style="list-style-type: none"> <li>o Accurately identifies and scripts all skills and script is legible</li> <li>o Accurately identifies all maCCPr errors and most minor errors</li> <li>o Able to identify omission, substitution, and repetition errors and apply deductions with reference to material</li> </ul> | <ul style="list-style-type: none"> <li>o Accurately identifies and scripts all skills and script is neat</li> <li>o All errors are correctly identified</li> <li>o Able to identify omission, substitution, and repetition errors and apply deductions quickly and accurately</li> </ul>   |
| <b>Score</b><br><i>Execution</i><br><i>Math</i><br><i>Final score</i><br><i>Speed</i><br><i>Accuracy</i>                         | <ul style="list-style-type: none"> <li>o Execution is not indicated separately</li> <li>o Experiences difficulty with math calculations</li> <li>o Rarely calculates the Final Score</li> <li>o Time required to calculate score is unacceptable</li> <li>o Final Score is rarely in range</li> </ul> | <ul style="list-style-type: none"> <li>o Execution is indicated on the page</li> <li>o Math calculations are laborious but usually accurate</li> <li>o Usually calculates the Final Score</li> <li>o Time required to calculate score is slower than average</li> <li>o Final Score is sometimes in range</li> </ul> | <ul style="list-style-type: none"> <li>o Execution is clearly marked</li> <li>o Math calculations are accurate</li> <li>o Calculates the Final Score</li> <li>o Time required to calculate score is average</li> <li>o Final Score is usually within range</li> </ul>   | <ul style="list-style-type: none"> <li>o Execution is clearly marked and justified within script</li> <li>o Math calculations are performed accurately and effortlessly</li> <li>o Calculates the Final Score confidently</li> <li>o Time required to calculate score is quicker than average</li> <li>o Final Score is always within range</li> </ul> |
| <b>General CCP Rules</b><br><i>Preparedness</i><br><i>General Rules (i.e. Warm up, equipment specs)</i>                          | <ul style="list-style-type: none"> <li>o Does not bring Required reference material or does not demonstrate familiarity with those materials in order to locate information</li> <li>o Unfamiliar with general rules and procedures</li> </ul>  | <ul style="list-style-type: none"> <li>o Minimum required materials and demonstrates some familiarity with them in order to locate information</li> <li>o Limited knowledge of general rules and procedures</li> </ul>   | <ul style="list-style-type: none"> <li>o Most necessary materials are available and organized</li> <li>o Strong knowledge and awareness of general rules and procedures</li> </ul>  | <ul style="list-style-type: none"> <li>o All necessary materials are available and organized</li> <li>o Thorough knowledge of general rules and procedures of the level</li> </ul>   |
| <b>On-Panel Skills</b><br><i>Panel discussions</i><br><i>Clarifying and questioning</i>  | <ul style="list-style-type: none"> <li>o Does not participate in panel discussions</li> <li>o Does not seek assistance when necessary OR questions asked interrupt the process of judging</li> </ul>  | <ul style="list-style-type: none"> <li>o Will participate in panel discussions when prompted</li> <li>o Reluctant to seek assistance when necessary OR questions asked may interrupt the process of judging</li> </ul>   | <ul style="list-style-type: none"> <li>o Actively participates in panel discussions</li> <li>o Seeks clarification when necessary, questions asked do not interrupt the process of judging</li> </ul>   | <ul style="list-style-type: none"> <li>o Actively participates and positively contributes to panel discussions</li> <li>o Seeks advice of others to gain knowledge, questions asked do not interrupt the process of judging</li> </ul>   |

| Component   | Unsatisfactory  | Basic   | Proficient   | Distinguished  |
|---|---|---|--|--|
| <b>Professionalism</b><br><i>Punctuality</i><br><br><i>Attire</i> | <ul style="list-style-type: none"> <li>o Arrives late for the Judges' Meeting, approaches table after March In has began</li> <li>o Wears inappropriate judging attire</li> </ul> | <ul style="list-style-type: none"> <li>o Usually arrives on time for the Judges' Meeting and is at the judging table by March In</li> <li>o Usually wears appropriate judging attire</li> </ul> | <ul style="list-style-type: none"> <li>o Arrives on time for Judges' Meetings and is at the judging table prior to March In</li> <li>o Wears appropriate judging attire</li> </ul> | <ul style="list-style-type: none"> <li>o Often arrives early to Judges' Meetings and is at the judging table prior to March In</li> <li>o Always wears the appropriate judging attire</li> </ul> |

Assessor Comments:

Assessed Judge's Comments/Questions:

Does the Assessed Judge meet requirements for mobility to the next level based on assessment? **Y/N**

Overall Rating: \_\_\_\_\_

Assessor's Signature: \_\_\_\_\_ Assessed Judge's Signature: \_\_\_\_\_

**Assessment Rubric  
CCP Levels 6 & 7**

**Instructions for the Assessor**

This rubric is a tool to ensure the continued growth of the Province's judges. The goal of all assessment is to determine what a person knows and what areas they can improve and develop. Providing detailed feedback to judges through a dialogue encourages them to continue their learning and skill development, leading to a positive experience and thus higher retention of judges.

As an Assessor, you will need to take note of the Judge's competency in each of the Components of the rubric. It is advised that you make a note after each rotation of things that were done well or needing improvement. For example, if during a rotation, the Judge has difficulty identifying particular skills, you may want to make a notation next to your own scripting to remind you to go over it. Likewise, if the Judge excelled at participating in a discussion or seeking clarification from others, you may want to make note of it.

Upon completion of a competition, review the rubric with the judge being assessed prior to leaving the competition floor. Verbal feedback should be provided for each component as you review them. Feedback should include what was done well, as well as areas that could be improved. The judge should have an opportunity to show and discuss areas that were done well and reflect on areas that require further development.

A judge may show distinguished skills in parts of a component and proficient or basic in other portions of the same component. For example, the judge may excel at scripting and identifying values but does not make notation of what deductions were taken.

Highlight the appropriate area for each component as you review with the judge. Add in comments related to the verbal feedback that was given to the Assessed Judge in the Assessor Comments. The Assessed Judge should also add in any comments, questions, or concerns they have in relation to the assessment and judging process in the Assessed Judge Comments section. Indicate an overall rating for the judge's skills and knowledge as well as if the observation is the first, second, etc. assessment for the judge this season. Both the Assessor and the judge are required to sign the last page to indicate that the rubric was discussed and feedback given. Submit the completed rubric to a member of the Women's Judging Committee.

**Name of Assessor:** \_\_\_\_\_ **Name of Assessed Judge:** \_\_\_\_\_

Competition: \_\_\_\_\_

Apparatus: \_\_\_\_\_

Date: \_\_\_\_\_

Judge's Assessment # (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>): \_\_\_\_\_

| Component   | Unsatisfactory   | Basic   | Proficient  | Distinguished   |
|---|--|---|---|---|
| <b>Skill &amp; Error Recognition</b><br><i>Scripting</i><br><i>Skill Recognition Criteria</i><br><i>Deduction Justification</i>   | <ul style="list-style-type: none"> <li>o Difficulty identifying and scripting most skills</li> <li>o Unable to describe skill recognition criteria</li> <li>o Difficulty describing deductions taken</li> </ul>  | <ul style="list-style-type: none"> <li>o Able to correctly identify and script some skills</li> <li>o Able to describe skill recognition criteria with reference to materials</li> <li>o Able to describe maCCPr deductions</li> </ul>                      | <ul style="list-style-type: none"> <li>o Able to correctly identify and script most skills</li> <li>o Able to indicate if a skill does not meet recognition, and able to determine if the skill should be devalued</li> <li>o Able to indicate in scripting maCCPr deductions for each skill</li> </ul> | <ul style="list-style-type: none"> <li>o Able to correctly identify and script all skills</li> <li>o Able to describe recognition criteria for skills and identify how a skill that does not meet the criteria should be valued and/or deducted</li> <li>o Able to indicate in scripting what deductions were taken for each skill</li> </ul> |
| <b>Routine Components</b><br><i>VPs</i><br><i>SRs</i><br><i>Connections</i><br><i>Restricted Elements</i>   | <ul style="list-style-type: none"> <li>o VPs are not indicated</li> <li>o Difficulty identifying SRs</li> <li>o Connections are not indicated</li> <li>o Is not aware of restricted elements</li> </ul>  | <ul style="list-style-type: none"> <li>o Some VPs are indicated</li> <li>o Some SRs correctly identified</li> <li>o Some connections are indicated</li> <li>o Understands restricted elements</li> </ul>  | <ul style="list-style-type: none"> <li>o Most VPs are indicated</li> <li>o Most SRs are correctly identified</li> <li>o Most connections are indicated</li> <li>o Able to recognize restricted elements</li> </ul>  | <ul style="list-style-type: none"> <li>o All VPs are indicated</li> <li>o All SRs are correctly identified</li> <li>o All connections are correctly indicated</li> <li>o Able to recognize restricted elements, and apply appropriate deductions</li> </ul>   |
| <b>Score</b><br><i>Start value</i><br><i>Final score</i><br><i>Speed</i><br><i>Accuracy</i>   | <ul style="list-style-type: none"> <li>o Unable to determine Start Value</li> <li>o Difficulty determining Final Score (even when given SV)</li> <li>o Time required to calculate score is unacceptable</li> <li>o Final Score is rarely in range</li> </ul>                             | <ul style="list-style-type: none"> <li>o Attempts to determine SV</li> <li>o Able to determine Final Score (when given SV)</li> <li>o Time required to calculate score is slower than average</li> <li>o Final Score is sometimes in range</li> </ul>       | <ul style="list-style-type: none"> <li>o Able to determine most SVs</li> <li>o Able to independently determine Final Score</li> <li>o Time required to calculate score is average</li> <li>o Final Score is usually within range</li> </ul>   | <ul style="list-style-type: none"> <li>o Able to determine all SVs and justify SV given</li> <li>o Able to independently determine and justify Final Score</li> <li>o Time required to calculate score is quicker than average</li> <li>o Final Score is always within range</li> </ul>   |
| <b>General CCP Rules</b><br><i>Preparedness</i><br><i>General Rules (i.e. Warm up, equipment specs)</i><br><i>Neutral Deductions (i.e. out of bounds, gymnast attire, etc.)</i> | <ul style="list-style-type: none"> <li>o Does not bring Required reference material or does not demonstrate familiarity with those materials in order to locate information</li> <li>o Unfamiliar with general rules and procedures</li> <li>o Difficulty locating common NDs</li> </ul> | <ul style="list-style-type: none"> <li>o Minimum required materials and demonstrates some familiarity with them in order to locate information</li> <li>o Limited knowledge of general rules and procedures</li> <li>o Able to locate common NDs</li> </ul> | <ul style="list-style-type: none"> <li>o Most necessary materials are available and organized</li> <li>o Strong knowledge and awareness of general rules and procedures</li> <li>o Recognizes common NDs, able to confirm neutral deductions that are unfamiliar</li> </ul>                             | <ul style="list-style-type: none"> <li>o All necessary materials are available and organized</li> <li>o Thorough knowledge of general rules and procedures of the level</li> <li>o Recognizes NDs and advises the panel when those deductions are applicable</li> </ul>   |



| Component  | Unsatisfactory   | Basic  | Proficient   | Distinguished  |
|--|--|--|--|--|
| <b>On-Panel Skills</b><br><i>Panel discussions</i><br><br><i>Clarification</i><br><br><i>Collaboration</i> | <ul style="list-style-type: none"> <li>o Does not participate in panel discussions</li> <li>o Does not seek clarification when necessary OR questions asked interrupt the process of judging</li> <li>o Unable to collaborate to resolve conflict</li> </ul> | <ul style="list-style-type: none"> <li>o Will participate in panel discussions when prompted</li> <li>o Reluctant to seek clarification when necessary OR questions asked may interrupt the process of judging</li> <li>o Attempts to collaborate to resolve conflict</li> </ul> | <ul style="list-style-type: none"> <li>o Actively participates in panel discussions</li> <li>o Seeks clarification when necessary, questions that are asked do not interrupt process of judging</li> <li>o Able to collaborate to resolve conflict</li> </ul>        | <ul style="list-style-type: none"> <li>o Actively participates and positively contributes to panel discussions</li> <li>o Seeks advise of others to gain knowledge, questions that are asked do not interrupt process of judging</li> <li>o Able to collaborate to resolve conflicts in professional manner</li> </ul> |
| <b>Professionalism</b><br><i>Punctuality</i><br><br><i>Attire</i><br><br><i>Behaviour</i>                  | <ul style="list-style-type: none"> <li>o Arrives late for the Judges' Meeting, approaches table after March In has began</li> <li>o Wears inappropriate judging attire</li> <li>o Often participates in conflict</li> </ul>                                  | <ul style="list-style-type: none"> <li>o Usually arrives on time for the Judges' Meeting and is at the judging table by March In</li> <li>o Usually wears appropriate judging attire</li> <li>o Occasionally engages in conflict</li> </ul>                                      | <ul style="list-style-type: none"> <li>o Arrives on time for Judges' Meetings and is at the judging table prior to March In</li> <li>o Wears appropriate judging attire</li> <li>o Acts in a manner that does not elicit conflict or feelings of hardship</li> </ul> | <ul style="list-style-type: none"> <li>o Often arrives early to Judges' Meetings and is at the judging table prior to March In</li> <li>o Always wears the appropriate judging attire</li> <li>o Acts in a manner that settles and calms potential conflict</li> </ul>   |

Assessor Comments:

Assessed Judge's Comments/Questions:

Does the Assessed Judge meet requirements for mobility to next level based on assessment? **Y/N**

Overall Rating: \_\_\_\_\_

Assessor's Signature: \_\_\_\_\_ Assessed Judge's Signature: \_\_\_\_\_

**CCP Levels 8&9  
Assessment Rubric**

**Instructions for the Assessor**

This rubric is a tool to ensure the continued growth of the Province's judges. The goal of all assessment is to determine what a person knows and what areas they can improve and develop. Providing detailed feedback to judges through a dialogue encourages them to continue their learning and skill development, leading to a positive experience and thus higher retention of judges.

As an Assessor, you will need to take note of the Judge's competency in each of the Components of the rubric. It is advised that you make a note after each rotation of things that were done well or needing improvement. For example, if during a rotation, the Judge has difficulty identifying particular skills, you may want to make a notation next to your own scripting to remind you to go over it. Likewise, if the Judge excelled at participating in a discussion or seeking clarification from others, you may want to make note of it.

Upon completion of a competition, review the rubric with the judge being assessed prior to leaving the competition floor. Verbal feedback should be provided for each component as you review them. Feedback should include what was done well, as well as areas that could be improved. The judge should have an opportunity to show and discuss areas that were done well and reflect on areas that require further development.

A judge may show distinguished skills in parts of a component and proficient or basic in other portions of the same component. For example, the judge may excel at scripting and identifying values but does not make notation of what deductions were taken.

Highlight the appropriate area for each component as you review with the judge. Add in comments related to the verbal feedback that was given to the Assessed Judge in the Assessor Comments. The Assessed Judge should also add in any comments, questions, or concerns they have in relation to the assessment and judging process in the Assessed Judge Comments section. Indicate an overall rating for the judge's skills and knowledge as well as if the observation is the first, second, etc. assessment for the judge this season. Both the Assessor and the judge are required to sign the last page to indicate that the rubric was discussed and feedback given. Submit the completed rubric to a member of the Women's Judging Committee.

**Name of Assessor:** \_\_\_\_\_ **Name of Assessed Judge:** \_\_\_\_\_

Competition: \_\_\_\_\_

Apparatus: \_\_\_\_\_

Date: \_\_\_\_\_

Judge's Assessment # (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>): \_\_\_\_\_

| Component  | Unsatisfactory  | Basic   | Proficient  | Distinguished   |
|--|---|---|---|---|
| <b>Skill &amp; Error Recognition</b><br><i>Scripting</i><br><i>Skill Recognition Criteria</i><br><i>Deduction Justification</i>  | <ul style="list-style-type: none"> <li>o Difficulty identifying and scripting most skills</li> <li>o Unable to describe skill recognition criteria</li> <li>o Difficulty describing deductions take</li> </ul>  | <ul style="list-style-type: none"> <li>o Able to correctly identify and script some skills</li> <li>o Able to describe skill recognition criteria with reference to materials</li> <li>o Able to describe maCCPr deductions</li> </ul>  | <ul style="list-style-type: none"> <li>o Able to correctly identify and script most skills</li> <li>o Able to indicate if a skill does not meet recognition, and able to determine if the skill should be devalued</li> <li>o Able to indicate in scripting maCCPr deductions for each skill</li> </ul>               | <ul style="list-style-type: none"> <li>o Able to correctly identify and script all skills</li> <li>o Able to describe recognition criteria for skills and identify how a skill that does not meet the criteria should be valued and/or deducted</li> <li>o Able to indicate in scripting what deductions were taken for each skill</li> </ul>   |
| <b>Routine Components</b><br><i>VPs, SRs, Connections</i><br><i>Restricted Elements</i><br><i>CV (L9 only) &amp; Composition</i> | <ul style="list-style-type: none"> <li>o VPs, SRs and connections are mostly NOT indicated</li> <li>o Is not aware of restricted elements</li> <li>o Unable to identify CV and Composition</li> </ul>   | <ul style="list-style-type: none"> <li>o Most VPs, SRs and connections are correctly indicated</li> <li>o Understands restricted elements</li> <li>o Able to identify most CV and Composition</li> </ul>  | <ul style="list-style-type: none"> <li>o All VPs, SRs and connections are correctly indicated</li> <li>o Able to recognize restricted elements</li> <li>o All CV and Composition is correctly identified</li> </ul>   | <ul style="list-style-type: none"> <li>o All VPs, SRs and connections are correctly and clearly indicated</li> <li>o Able to recognize restricted elements, and apply appropriate deductions</li> <li>o All CV and Composition is correctly and clearly indicated</li> </ul>  |
| <b>Score</b><br><i>Start value</i><br><i>Final score</i><br><i>Speed</i><br><i>Accuracy</i><br><i>Average Score</i>              | <ul style="list-style-type: none"> <li>o Attempts to determine SVs</li> <li>o Able to determine Final Score (when given SV)</li> <li>o Time required to calculate score is unacceptable</li> <li>o Final Score is rarely in range</li> <li>o Does not record panel scores or the average score</li> </ul> | <ul style="list-style-type: none"> <li>o Able to determine most SVs</li> <li>o Able to determine most Final Scores</li> <li>o Time required to calculate score is slower than average</li> <li>o Final Score is sometimes in range</li> <li>o Records panel scores, copies average score from the tabulation sheet</li> </ul> | <ul style="list-style-type: none"> <li>o Able to determine all SVs</li> <li>o Able to independently determine Final Score</li> <li>o Time required to calculate score is average</li> <li>o Final Score is usually within range</li> <li>o Records panel scores and calculates average score independently</li> </ul> | <ul style="list-style-type: none"> <li>o Able to determine all SVs and justify SV given</li> <li>o Able to independently determine and justify Final Score</li> <li>o Time required to calculate score is quicker than average</li> <li>o Final Score is always within range</li> <li>o Records panel scores and calculates average score independently, is able to catch errors on the tabulation sheet</li> </ul> |

| Component   | Unsatisfactory  | Basic   | Proficient  | Distinguished   |
|---|---|---|---|---|
| <b>General CCP Rules</b><br><i>Preparedness</i><br><br><i>General Rules (i.e. Warm up, equipment specs)</i><br><br><i>Neutral Deductions (i.e. time, line, attire, etc.)</i>  | <ul style="list-style-type: none"> <li>Does not bring Required reference material OR does not demonstrate familiarity with materials in order to locate information</li> <li>Unfamiliar with general rules and procedures</li> <li>Difficulty locating common NDs</li> </ul>  | <ul style="list-style-type: none"> <li>Minimum materials, demonstrates some familiarity with materials in order to locate information</li> <li>Limited knowledge of general rules and procedures</li> <li>Able to locate common NDs</li> </ul>  | <ul style="list-style-type: none"> <li>Most necessary materials are available and organized</li> <li>Strong knowledge and awareness of general rules and procedures</li> <li>Recognizes common NDs, able to confirm neutral deductions that are unfamiliar</li> </ul>   | <ul style="list-style-type: none"> <li>All necessary materials are available and organized</li> <li>Thorough knowledge of general rules and procedures of the level</li> <li>Recognizes NDs and advises the panel when those deductions are applicable</li> </ul>   |
| <b>On-Panel &amp; Leadership Skills</b><br><i>Panel discussions</i><br><br><i>Perspective</i><br><br><i>Clarification</i><br><br><i>Collaboration</i><br><br><i>Coach Inquiries</i><br><br><i>Instruction Minor Officials</i> | <ul style="list-style-type: none"> <li>Fails to initiate panel discussions when required</li> <li>Does not consider opinions and perspectives of others</li> <li>Does not seek clarification when necessary</li> <li>Unable to collaborate to resolve conflict</li> <li>Does not take coach inquiries and does provide feedback</li> <li>Does not provide Minor Officials with instruction</li> </ul> | <ul style="list-style-type: none"> <li>Reluctantly initiates and leads panel discussions when required</li> <li>Reluctant to consider opinions and perspectives of other</li> <li>Reluctant to seek clarification when necessary</li> <li>Attempts to collaborate to resolve conflict</li> <li>Actively listens to coach inquiries and answers with minimal feedback</li> <li>Provides Minor Officials with inadequate instruction</li> </ul> | <ul style="list-style-type: none"> <li>Initiates and leads panel discussions when required</li> <li>Able to consider the opinions and perspectives of others</li> <li>Seeks clarification when necessary</li> <li>Able to collaborate to resolve conflict</li> <li>Calmly listens to coach inquiries and provides adequate feedback</li> <li>Provides Minor Officials with adequate instructions</li> </ul> | <ul style="list-style-type: none"> <li>Initiates and effectively leads panel discussions when required</li> <li>Able to thoughtfully consider opinions and perspectives of others</li> <li>Seeks clarification when necessary, seeks advise of others to gain knowledge</li> <li>Able to collaborate to resolve conflicts in a professional manner</li> <li>Approaches coach inquiries with an open mind, provides detailed feedback in a respectful manner</li> <li>Provides Minor Officials with exemplary instruction</li> </ul> |
| <b>Professionalism</b><br><i>Punctuality</i><br><br><i>Attire</i><br><br><i>Communication</i><br><br><i>Behaviour</i>   | <ul style="list-style-type: none"> <li>Arrives late for the Judges' Meeting, approaches table after March In has began</li> <li>Often wears inappropriate attire</li> <li>Communication with judges, coaches, and athletes is not considered cordial</li> <li>Often participates in conflict</li> </ul>   | <ul style="list-style-type: none"> <li>Usually arrives on time for the Judges' Meeting and is at the judging table by March In</li> <li>Usually wears appropriate attire</li> <li>Communication is strained with coaches, judges and athletes</li> <li>Occasionally engages in conflict</li> </ul>  | <ul style="list-style-type: none"> <li>Arrives on time for Judges' Meetings and is at the judging table prior to March In</li> <li>Wears appropriate attire</li> <li>Communication is cordial with coaches, judges, and athletes</li> <li>Acts in a manner that does not elicit conflict or feelings of hardship</li> </ul>   | <ul style="list-style-type: none"> <li>Often arrives early to Judges' Meetings and is at the judging table prior to March In</li> <li>Always wears the appropriate attire</li> <li>Communication is cordial and respectful with coaches, judges and athletes</li> <li>Acts in a manner that settles and calms potential conflict</li> </ul>   |

Assessor Comments:

Assessed Judge's Comments/Questions:

Does the Assessed Judge meet requirements for mobility to next level based on assessment? **Y/N**

Overall Rating: \_\_\_\_\_

**Assessor's Signature:** \_\_\_\_\_ **Assessed Judge's Signature:** \_\_\_\_\_